

GOVERNMENT COLLEGE OF ENGINEERING, SALEM - 636011

(NAAC Accredited with A⁺, An Autonomous Institution Affiliated to Anna University, Chennai)

REGULATIONS 2025

CHOICE BASED CREDIT SYSTEM

Common to all B.E. DEGREE PROGRAMME FOR WORKING PROFESSIONALS

(For the students admitted to B.E. Programme during the academic year 2025-2026 and onwards)

1. DEFINITIONS AND NOMENCLATURE

- i) **“Programme”** means Degree Programme (i.e.) B.E. Degree Programme.
- ii) **“Branch”** means specialization of B.E. Degree Programme like “Civil Engineering”, “Mechanical Engineering”, etc.
- iii) **“Course”** means a Theory or Practical subject that is normally studied in a semester like Mathematics, Physics, Engineering Graphics, etc.
- iv) **“Head of the Institution”** means the Principal of the College / Institution who is responsible for all academic activities, for the implementation of relevant rules and regulations.
- v) **“Controller of Examinations (COE)”** means the authority of the institution who is responsible for all activities of the End-Semester Examinations of all Departments.
- vi) **“Head of the Department (HOD)”** means Head of the Programme concerned.
- vii) **“College”** means the Government College of Engineering, Salem.
- viii) **“University”** means the Anna University, Chennai.

2. ELIGIBILITY FOR ADMISSION

For admission to the Bachelor of Engineering Degree Programme for Working Professionals will be required to satisfy the conditions of admission thereto prescribed by the Government of Tamil Nadu and Anna University, Chennai.

3. BRANCHES OF STUDY

Branches will be offered at the time of admission to the programme. The following are the branches offered in this college.

- B.E. Civil Engineering
- B.E. Electrical and Electronics Engineering
- B.E. Electronics and Communication Engineering
- B.E. Mechanical Engineering

4. DURATION AND STRUCTURE OF THE PROGRAMME

4.1. The minimum and maximum period of the B.E. Degree Programme for Working Professionals are given below:

| Programme | Minimum | Maximum |
|------------------------------|--------------------------|-------------------------|
| B.E. [Working Professionals] | 3.5 Years 7 Semesters | 7 Years 14 Semesters |

4.2. The duration of the B.E. Degree Programme for Working Professionals shall be **SEVEN** semesters. Each academic year will be divided into two semesters. Each semester shall have a minimum of 75 working days (evening) excluding the days of the End-Semester Examinations. The Head of the Institution shall ensure that every teacher imparts instructions as per the number of periods specified in the syllabus and that the teacher teaches the full content of the specified syllabus for the course being taught.

4.3. Categorization of Courses

Every B.E. programme will have a curriculum with syllabi consisting of theory and practical courses that shall be categorized as follows:

- i. **Humanities and Social Sciences (HS)** courses include Ethics and Human Values, Environmental Science, etc.
- ii. **Basic Sciences (BS)** courses include Mathematics, Physics, Chemistry, etc.
- iii. **Engineering Sciences (ES)** courses include Engineering Practice, Computer Practice, Engineering Graphics, Basics of Electrical / Electronics / Mechanical / Computer Engineering, Instrumentation, etc.
- iv. **Professional Core (PC)** courses include the courses relevant to the chosen specialization/ branch.
- v. **Professional Elective (PE)** courses include the elective courses relevant to the chosen specialization/ branch.
- vi. **Employability Enhancement (EE)** courses include Project Work and/or Seminar, Professional Practices, Case Study and Practical Training.

4.4. The courses of study shall be both theory and practical courses as detailed in the respective curriculum.

4.5. Each semester curriculum shall normally have a blend of theory and practical courses not exceeding 5 courses. However, Employability Enhancement course(s) may be included as additional course.

4.6. A student who has passed all the courses prescribed in the curriculum for the award of the degree shall not be permitted to re-enrol to improve his/her marks in a course or the aggregate marks.

4.7. Credit Assignment

| Each course is assigned certain number of credits based on the following contact periods per week | Credits |
|--|----------------|
| 1 Lecture Period | 1 |
| 1 Tutorial Period | 1 |
| 2 Practical Periods (Laboratory / Project Work / etc.) | 1 |

4.8. The recommended credit range for each branch is 96 to 106.

4.9. English is the medium of instruction for all courses, examinations, seminar presentations and project work report.

5. COURSE ENROLMENT AND REGISTRATION

5.1. Each student, on admission shall be assigned to a Faculty Advisor (vide Clause 6) who shall advice and counsel the student about the details of the academic programme and the choice of courses considering the student's academic background and career objectives.

5.2. Every student shall enrol for the course of the succeeding semester in the current semester. However, the students shall confirm the enrolment by registering for the courses within the first five working days after the commencement of the concerned semester.

5.3. Elective courses shall be offered by a Department unless a minimum of 10 students register for that course.

5.4. After registering for a course, a student shall attend the classes, satisfy the attendance requirements, earn Continuous Assessment marks and appear for the End-Semester Examinations.

5.5. Each student on admission shall register for all the courses prescribed in the curriculum in the student's first semester of study.

5.6. The enrolment for the courses of the Semesters II to VII will commence 10 working days prior to the last working day of the preceding semester. The student shall enrol for the courses with the guidance of the student's Faculty Advisor.

6. FACULTY ADVISOR

Each Department of the Institution shall operate in a system with faculty advisors, where a faculty member is assigned to look after the general welfare of a set of students. To facilitate proper planning of the students' course of study and to provide general academic guidance, the Head of the Department shall assign a group of students to a faculty member of the Department. The assigned faculty member shall function as the Faculty Advisor for those students throughout the entire period of their study and shall guide them on all academic matters.

The Faculty Advisor shall advise the students in registering of courses, authorize the process, monitor their attendance and progress and counsel them periodically. The responsibilities for the Faculty Advisor shall be:

- To inform the students about the various facilities and activities available to enhance the student's curricular and co-curricular activities.
- To guide student enrolment and registration of the courses.
- To authorize the final registration of the courses at the beginning of each semester.
- To monitor the academic and general performance of the students including attendance and to counsel them accordingly.

7. CLASS COMMITTEE

7.1. Class Committee consists of teachers of the class concerned, student representatives and a chairperson selected from among the faculty who do not teach that class. It is like the 'Quality Circle' (more commonly used in industries) with the overall goal of improving the teaching-learning process. The functions of the class committee include

- Solving problems experienced by the students in the classroom and in the laboratories.
- Clarifying the regulations of the degree programme and the details of rules therein particularly Clauses 10, 11, 12 and 13 which should be displayed in the college Noticeboard.
- Informing the student representatives, the academic schedule including the dates of assessments and the syllabus coverage for each assessment.
- Informing the student representatives, the details of Regulations regarding weightage used for each assessment. In the case of practical courses (laboratory / drawing / Project work etc.) the breakup of marks for each experiment / exercise / module of work, should be clearly discussed in the class committee meeting and informed to the students.
- Analysing the performance of the students of the class after each test and finding the ways and means of improving the slow learners.
- Identifying slow learner students, if any, and requesting the teachers concerned to provide additional help or guidance or coaching to such students.

7.2. The class committee for a class under a particular branch is normally constituted by the Head of the Department. However, if students of different branches are mixed in a class (like the first semester which is generally common to all branches), the class committee is to be constituted by the Principal.

- 7.3. The class committee shall be constituted within the first week of each semester.
- 7.4. At least 4 student representatives (usually 2 boys and 2 girls) shall be included in the class committee.
- 7.5. The chairperson of the class committee may invite the Faculty Advisor(s) and the Head of the Department to the meeting of the class committee.
- 7.6. The Principal may participate in any class committee of the institution.
- 7.7. The chairperson is required to prepare the minutes of every meeting, submit the same to Principal within two days of the meeting and arrange to circulate it among the students and teachers concerned. If there are some points in the minutes requiring action by the Head of the Institution the same shall be brought to the notice of Head of the institution by the Head of the Department / Chief Faculty Advisor.
- 7.8. The first meeting of the class committee shall be held within fifteen days from the date of commencement of the semester, in order to inform the students about the nature and weightage of assessments with the framework of the regulations. Two or three subsequent meeting may be held in a semester at suitable intervals. The Class Committee Chairman shall put on the Notice Board the cumulative attendance particulars of each student at the end of every such meeting to enable the students to know their attendance details to satisfy the Clause 11 of this Regulation. During these meetings the student members representing the entire class, shall meaningfully interact and express the opinions and suggestions of the other students of the class in order to improve the effectiveness of the teaching-learning process.

8. COURSE COMMITTEE FOR COMMON COURSES

Each common theory course offered to more than one discipline or group shall have a “Course Committee” comprising the entire faculty teaching the common course, with one of them nominated as Course Coordinator. The nomination of the course Coordinator shall be made by the Head of the Department / Principal depending upon whether all the teachers teaching the common course belong to a single department or to several departments. The “Course Committee” shall meet in order to arrive at a common scheme of evaluation for the test and shall ensure a uniform evaluation of the tests.

9. RESPONSIBILITIES OF COURSE COORDINATOR

Every course coordinator is required to maintain an ‘**Attendance and Assessment Record**’ which consists of attendance marked in each theory / practical / EE course class, the assessment marks and the record of class work (topics covered), for each course handled by the teacher. This should be submitted to the Head of the Department periodically (at least three times in a semester) for checking the syllabus coverage and the records of assessment marks and attendance. The Head

of the Department will affix signature and date after due verification. At the end of the semester, the record should be verified by the Head of the Department who shall keep this document in safe custody (for seven years). The records of attendance and assessment of both current and previous semesters should be available for inspection.

10. SYSTEM OF EXAMINATIONS

Performance in each course of study shall be evaluated based on (i) **Continuous Internal Assessment** (CIA) throughout the semester and (ii) an **End - Semester Examination** (ESE) at the end of the semester.

10.1. Theory Course

The maximum marks of each theory course shall be 100, out of which CIA will carry 40 marks and ESE will carry 60 marks.

| Course Category | Maximum Marks | | |
|-----------------|---------------|-----|-------|
| | CIA | ESE | Total |
| Theory | 40 | 60 | 100 |

(i) Continuous Internal Assessment comprises two internal assessments, each carrying 100 marks, which shall be conducted during the semester by the Department/College. The total marks obtained in all assessments put together out of 200 shall be proportionately reduced for 40 marks and rounded to the nearest integer (This also implies equal weightage to the two assessments).

Each internal assessment is to be conducted for 100 marks and is distributed in two parts viz., Individual Assignment / Case Study / Seminar / Mini Project and Test with each having a weightage of 40% and 60% respectively. The tests shall be in written mode.

| Assessment I (100 Marks) | | Assessment II (100 Marks) | | Total CIA Marks |
|---|--------------|---|--------------|-----------------|
| Individual Assignment / Case Study / Seminar / Mini Project | Written Test | Individual Assignment / Case Study / Seminar / Mini Project | Written Test | |
| 40 | 60 | 40 | 60 | 200* |

* Total CIA marks shall be converted into **40 marks**.

(ii) The End-Semester Examination shall be conducted for 100 marks, and the marks obtained shall be converted to **60 marks**.

10.2. Practical Course

The maximum marks of each practical course shall be 100, out of which CIA will carry 60 marks and ESE will carry 40 marks.

| Course Category | Maximum Marks | | |
|-----------------|---------------|-----|-------|
| | CIA | ESE | Total |
| Practical | 60 | 40 | 100 |

(i) Every Practical exercise/experiment shall be evaluated based on the conduct of experiment/exercise and the respective records are to be maintained. There shall be at least one model test. The criteria for arriving at the internal assessment marks of 60 is as follows: For successful completion of all the prescribed experiments done in the Laboratory 75% of marks shall be awarded and 25% marks shall be awarded for the model test, as shown in the table below. The total marks earned by the student in internal assessments shall be converted into a maximum of 60 marks and rounded to the nearest integer.

| Evaluation of Laboratory Observation, Record | Model Test | Total CIA Marks |
|--|------------|-----------------|
| 75 % | 25 % | 100* |

* Total CIA marks shall be converted into **60 marks**.

(ii) The End-Semester Examination shall be conducted for 100 marks, and the marks obtained shall be proportionately reduced to **40 marks**.

10.3. Project Work

The student shall register for Project Work in the final semester. Project work may be allotted to a single or to a group of students not exceeding 4 per group. Project work shall be carried out under the supervision of a faculty member possessing PG Degree or Ph.D. Degree.

The maximum marks for this course shall be 200, comprising 120 marks for internal assessment and 80 marks for the End-Semester Examination.

| Course Category | Maximum Marks | | |
|-----------------|---------------|-----|-------|
| | CIA | ESE | Total |
| Project Work | 120 | 80 | 200 |

(i) The Head of the Department shall constitute the review committee for Project Work consisting of HOD, Supervisor and a senior member of faculty. There shall be three assessments during the semester by the review committee. The student shall make a presentation on the progress of the project before the committee. The total marks obtained in the three reviews shall be for 120 marks and rounded to the nearest integer.

(ii) The End-Semester marks of 80 shall be awarded by both the Internal and External Examiners, the project report shall carry a maximum of 40 marks (same mark must be awarded to every student of the project group). The

viva-voce examination shall carry 40 marks (awarded to each student of the project group based on the individual performance in the viva-voce examination conducted by External Examiner and Internal Examiner).

| CIA (120 Marks) | | | ESE (80 Marks) | | | |
|-----------------|-----------|------------|----------------|----------|-----------|----------|
| Review I | Review II | Review III | Project Report | | Viva-Voce | |
| 20 | 40 | 60 | Internal | External | Internal | External |
| | | | 20 | 20 | 20 | 20 |

11. REQUIREMENTS FOR COMPLETION OF A SEMESTER

A candidate who fulfils the following conditions shall be deemed to have satisfied the requirements for completion of a semester.

11.1. Candidate secures not less than 75% of attendance in the total number of working days during that semester.

11.2. Candidates who could not attend classes continuously due to Trauma/Infectious diseases / Surgeries requiring continuous medical attention, on submission of a valid medical certificate in time, obtained from a Government doctor not below the rank of Assistant Surgeon, are given exemption up to 10% of the required attendance and shall be permitted to appear for the current semester examination on condonation (attendance 65% to 74%).

11.3. Permission mentioned in 11.2 can be allowed only twice during the entire course of study.

- Fees for 1st time condonation Rs.1000/-
- Fees for 2nd time condonation Rs.5000/-

11.4. Candidate's conduct should be certified to be satisfactory by the Head of the Department concerned.

11.5. Candidates who do not complete the semester (as per Clause 11.1 and 11.2), will not be permitted to write the End-Semester Examination and are not permitted to move to next semester. However, they will be permitted to write the arrear examination, if any. They are required to repeat the incomplete semester in the next academic year getting the necessary permission from the authorities.

12. REQUIREMENTS FOR APPEARING FOR END-SEMESTER EXAMINATION

A candidate shall normally be permitted to appear for the End-Semester Examination of the current semester, if the candidate has satisfied the semester completion requirements (subject to Clause 11.1 with 11.2) and has registered for examination in all courses of that semester. Registration is mandatory for arrear subjects along with current semester examinations, failing which the candidate will not be permitted to move to the higher semester.

12.1. Reappearance Registration

- If a student fails in a theory course, the reappearance registration for that course in the subsequent semester is mandatory.
- The student may attend the classes for the reappearance registration courses, if the student wishes. However, the attendance requirement (vide Clause 11) is not compulsory for such courses.

13. PASSING REQUIREMENTS

13.1. The minimum number of total credits to be earned through successful completion of the courses of study of the respective branch by a candidate to qualify for the award of degree in the various branches of study is provided below.

| Branch of study | Minimum number of credits to be earned through successful completion of the courses of study of the respective branch, for the award of degree |
|---|---|
| Civil Engineering | 102 |
| Electrical and Electronics Engineering | 97 |
| Electronics and Communication Engineering | 96 |
| Mechanical Engineering | 102 |

13.2. A candidate who secures not less than 50% of total marks prescribed for the course [Continuous Internal Assessment + End-Semester Examination] with a minimum of 45% of the marks prescribed for the End-Semester Examination shall be declared to have passed the course and acquired the relevant number of credits. This is applicable for both theory and laboratory courses (including project work).

13.3. If a candidate fails to secure a pass in a theory course / practical course, the candidate shall register and appear only for the End-Semester Examination in the subsequent semester. In such case, the internal assessment marks obtained by the candidate in the first appearance shall be retained and considered valid for all subsequent attempts till the candidate secure a pass. However, from the third attempt onwards if a candidate fails to obtain pass marks (CIA + ESE) as per Clause 13.2, then the candidate shall be declared to have passed the examination if the candidate secures a minimum of 50% marks prescribed for the University End-Semester Examinations alone.

13.4. If the course, in which the candidate has failed, is a Professional Elective, the candidate may be permitted to complete the same course. In such case, the internal assessment marks obtained by the candidate in the first appearance shall be retained and considered valid for all subsequent attempts till the candidate secures a pass. However, from the third attempt onwards if a candidate fails to obtain pass marks (CIA + ESE) as per Clause 13.2, then the candidate shall be declared to have

passed the examination if a candidate secures a minimum of 50% marks prescribed for the End-Semester Examinations alone.

If any other Professional Elective is opted by the candidate, the previous registration is cancelled and henceforth it is to be considered as a new Professional Elective course. The candidate has to register and attend the classes, earn the internal assessment marks, fulfil the attendance requirements as per Clause 11 and appear for the End-Semester Examination.

13.5. If a candidate has submitted the project report but absent in the End-Semester Examination of project work, or else if a candidate attends and fails in the End-Semester Examination of project work, the candidate is deemed to be failed. In both cases, the candidate shall attend the End-Semester Examination again within 60 days from the date of declaration of the results. The subsequent viva-voce examination will be considered as reappearance with payment of exam fee. In case, the candidate fails in the subsequent viva-voce examination also, the candidate shall redo the course again, when offered next.

13.6. A candidate who successfully completes the course requirements and passes all the prescribed examinations in all the seven semesters within a maximum period of 7 years (14 semesters), reckoned from the commencement of the first semester to which the candidate was admitted is eligible to get the degree.

14. OPEN DAY AND REVALUATION

Open Day shall be conducted after the publication of the results of End-Semester Examination. During the Open Day, evaluated answer scripts will be disclosed to the students. A candidate can apply for revaluation for Theory Courses, on payment of a prescribed fee through proper application to the Office of the COE, as per the norms given by the Chairman, Academic Council. Revaluation is not permitted for Practical Courses and for Project work.

15. MALPRACTICE

If a student indulges in malpractice in any of the End-Semester Examinations, candidate shall be liable to face punitive action as prescribed by the COE, Government College of Engineering, Salem.

16. PROCEDURE FOR USING SCRIBE

If a candidate is differently abled / meets with an accident or suffers from ill health at the time of examination, then the student may be permitted to use a scribe to write the examination on payment of a prescribed fee through proper application to the Office of the COE. In such a case, a maximum one-hour extra time will be permitted. The scribe shall be a non-engineering student/ graduate.

17. PROVISION FOR WITHDRAWAL FROM EXAMINATION

17.1. A candidate who satisfies Clause 12, may for valid reasons and on prior application, be granted permission to withdraw from appearing for the examination of any one

course or consecutive examinations of more than one course in a semester examination.

17.2. Such withdrawal shall be permitted only ONCE during the entire period of study of the degree programme.

17.3. Withdrawal of application is valid if the student is otherwise eligible to write the examination (Clause 11.1) and if it is made 10 days prior to the commencement of the examination in that course or courses and is recommended by the Head of the Department and approved by the Head of the Institution. For a student to withdraw from a course/courses, candidate should have registered for the course, fulfilled the attendance requirements (vide Clause 11.1) and earned internal assessment marks.

17.4. Notwithstanding the requirement of the mandatory **TEN** days notice, application of withdrawal for special case under extraordinary conditions will be considered on the merit of the case.

17.5. In case of withdrawal from a course/courses, the courses will figure both in the Grade Sheet as well as in the Result Sheet. However, withdrawal shall not be considered as an appearance for the eligibility of a candidate for First Class with Distinction. This provision is not applicable to those who seek withdrawal during VII semester.

17.6. Withdrawal from the End-Semester Examination is NOT applicable to arrear subjects of previous semesters.

17.7. The candidate shall reappear for the withdrawn courses during the examination conducted in the subsequent semester.

17.8. If a candidate applies for withdrawal from Project Work, the candidate will be permitted for the withdrawal only after the submission of project report before the deadline. However, the student may appear for the viva voce examination within 60 days after the declaration of results for Project work and the same shall not be considered as reappearance.

18. AWARD OF THE LETTER GRADES

The award of letter grades will be decided based on relative grading principle. The relative grading is applicable to ONLY those students who have passed the examination as per the passing requirements enumerated above. For those students who have not passed the examination, Re-appearance (U) shall be awarded as shown in the below Table.

For those students who have passed the course, the relative grading shall be done. The evolved relative grading method normalizes the results data using the BOX-COX transformation method and computes the grade range for each course separately and awards the grade to each student. For a given course, if the students' strength is greater than 30, the relative grading method shall be adopted. However, if the

students' strength is less than 30 then the fixed grading shall be followed with the grade range as specified below.

| Range of Total Marks | Letter Grade | Grade Points (GP) |
|-------------------------------------|-------------------|-------------------|
| 91 to 100 | O (Outstanding) | 10 |
| 81 to 90 | A+ (Excellent) | 9 |
| 71 to 80 | A (Very Good) | 8 |
| 61 to 70 | B+ (Good) | 7 |
| 56 to 60 | B (Average) | 6 |
| 50 to 55 | C (Satisfactory) | 5 |
| < 50 | U (Re-appearance) | 0 |
| Incomplete / Shortage of Attendance | SA | 0 |
| Withdrawal | W | 0 |
| Withheld | WH | 0 |

A student is deemed to have passed and acquired the corresponding credits in a particular course if the student obtains any one of the following grades: "O", "A+", "A", "B+", "B", "C".

"SA" denotes shortage of attendance and hence prevented from writing the End-Semester Examinations. "SA" will appear only in the result sheet.

"U" denotes that the student has failed to pass in that course. "W" denotes withdrawal from the exam for the particular course. The grades "U" and "W" will figure both in the Grade Sheet as well as in the Result Sheet. In both cases, the student has to appear for the End-Semester Examinations.

If the grade "U" is given to Theory Courses/Laboratory Courses it is not required to satisfy the attendance requirements, but has to appear for the End-Semester Examination and fulfil the passing requirements to earn a pass in the respective courses.

If the grade "U" is given to EE (Employability Enhancement) Course (Except Project Work), which are evaluated only through internal assessment, the student shall register for the course again in the subsequent semester, fulfil the passing requirements to earn pass in the course. However, attendance requirement need not be satisfied.

The letter grades for Practical courses /Internship/ Project work will be based on fixed grading.

19. PROCEDURE FOR COMPLETING THE PROGRAMME

19.1. A candidate, who, for some reason has discontinued the programme can join the programme of study in any semester only at the time of its normal commencement in the Institution for Working Professionals, upon satisfying all the following conditions:

- Candidate should have completed the course of study of the previous semesters.

- Candidate should be eligible to register for the examinations and satisfy rule 11.1.
- Candidate should have registered for all the examinations of the previous semesters.

19.2. A candidate will be permitted to proceed from one semester to the next higher semester only if the candidate satisfies the regulation for eligibility to appear for the End-Semester Examination in the semester concerned, subject to the condition that the candidate should register for all the arrear courses in the lower semesters along with the current (higher) semester courses.

19.3. A candidate should have completed the B.E. Degree course within a period of SEVEN consecutive academic years (14 semesters) from the date of admission to the course, even if the candidate discontinues and rejoins subsequently, to be eligible for the award of the degree.

20. ISSUE OF GRADE SHEETS AND GPA, CGPA CALCULATION

Individual Grade sheet for each semester will be issued through the Head of the Department concerned, after the publication of the results with following details.

- The list of courses enrolled during the semester and the grade scored.
- The Grade Point Average (GPA) for the semester and
- The Cumulative Grade Point Average (CGPA) of all courses enrolled from first semester onwards.

GPA is the ratio of the sum of the products of the number of credits of courses registered and the points corresponding to the grades scored in those courses, taken for all the courses, to the sum of the number of credits of all the courses in the semester.

$$\text{GPA} = \frac{\text{Sum of } [C \times GP]}{\text{Sum of } C}$$

where, C – credit of a particular course

GP – grade point obtained by the student in the respective course.

CGPA will be calculated in a similar manner, considering all the courses enrolled from first semester. “U”, “SA” and “W” grades will be excluded for calculating GPA and CGPA.

21. ELIGIBILITY FOR THE AWARD OF DEGREE

A candidate shall be declared to be eligible for the award of the B.E. Degree Programme for Working Professionals provided the candidate has

- i. Successfully gained the required number of total credits as specified in the curriculum corresponding to their programme within the stipulated time.

- ii. Successfully completed the course requirements and has passed all the courses prescribed examinations in all the 7 semesters within a maximum period of 7 years reckoned from the commencement of first semester to which the candidate was admitted.
- iii. No disciplinary action is pending against the candidate.

22. CLASSIFICATION OF THE DEGREE AWARDED

22.1. FIRST CLASS WITH DISTINCTION

A student who satisfies the following conditions shall be declared to have passed the examination in First Class with Distinction:

- Should have passed the examination of all the courses of all the seven semesters in the student's first appearance within 3.5 years. Withdrawal from examination (vide Clause 17) will not be considered as an appearance.
- Should have secured a CGPA of not less than 8.50.
- One-year authorized break of study (if availed of) is included in the 4.5 years for award of First Class with Distinction.
- Should NOT have been prevented from writing End-Semester Examination.

22.2. FIRST CLASS

A student who satisfies the following conditions shall be declared to have passed the examination in First Class:

- Should have passed the examination of all the courses of all the seven semesters within 8 semesters.
- Should have secured a CGPA of not less than 6.50.
- One-year authorized break of study (if availed of) is included in the 4.5 years for award of First Class.
- Should NOT have been prevented from writing End-Semester Examination.

22.3. SECOND CLASS

All other successful candidates (not covered in Clauses 22.1 and 22.2) who qualify for the award of the degree (vide Clause 21) shall be declared to have passed the examination in Second Class.

22.4. A candidate who is absent for semester examination in a course / project work after having registered for the same shall be considered to have attempted that examination for the purpose of classification.

23. TEMPORARY BREAK OF STUDY FROM A PROGRAMME

23.1. Break of study shall be granted only ONCE for valid reasons for a maximum of one year during the entire period of study of the degree programme. However, in extraordinary situation the candidate may apply for additional break of study not

exceeding another one year by paying prescribed fee for break of study. If a candidate intends to temporarily discontinue the programme in the middle of a semester for valid reasons and rejoin the programme in a subsequent year, permission may be granted by the Head of the Institution based on the merits of the case. The candidate shall apply in advance through the Head of the Department and the Principal of the Institution, not later than the last date prescribed for registration for the End-Semester Examination of the semester concerned, stating the reasons for discontinuation and the probable date of rejoining the programme.

- 23.2.** The candidate permitted to rejoin the programme after the break shall be governed by the Curriculum and Regulations in force at the time of rejoining. If the Regulation is changed, then, those candidates may have to do additional courses as prescribed by the Standing Committee of the Academic Council and approved by the Academic Council.
- 23.3.** The authorized break of study (for a maximum of one year) will not be counted for the duration specified for passing all the courses for the purpose of classification (vide Clause 22). However, additional break of study granted will be counted for the purpose of classification.
- 23.4.** The total period for completion of the Programme reckoned from, the commencement of the first semester to which the candidate was admitted shall not exceed the maximum period specified irrespective of the period of break of study (vide Clause 4.1) in order that the student may be eligible for award of the degree.
- 23.5.** If any student is detained for want of requisite attendance, progress and good conduct, the period spent in that semester shall not be considered as permitted 'Break of Study' or 'Withdrawal' (Clause 23 and 17) and is not applicable in this case.

24. DISCIPLINE

Every student is required to observe disciplined and decorous behaviour both inside and outside the college and not to indulge in any activity which will tend to bring down the prestige of the college. In the event of an act of indiscipline being reported, the Principal shall constitute a discipline committee consisting of three Heads of Department, of which one should be from the faculty of the student, to inquire into acts of indiscipline. The disciplinary action is subject to review by the University in case the student represents to the University. Any expulsion of the student from the college shall be with prior concurrence from Director of Technical Education / University.

25. REVISION OF REGULATIONS CURRICULUM AND SYLLABI

The College may from time-to-time revise, amend or change the regulations, scheme of examinations and syllabus, if found necessary.