**Government College of Engineering, Salem-11**

**Minutes of 16th Meeting of Board of Governors**

**Date: 02.04.2019 Time:11.00am**

**Venue: Administrative block, Conference Hall**

The Sixteenth Meeting of BOG was held in the Conference Hall of Administrative block on 02.04.2019,Time:11.00am,Dr.G.Vimala Rosaline, Principal and member Secretary of BOG welcomed the members and requested the chairman Dr.V.Lakshmi Prabha, Visiting Professor, PSG College of Technology, Coimbatore to start with the Proceeding. The Chairman briefed about the roles of BOG and its significance for the development of Institution.

**The Following members of BOG were present**

|  |  |
| --- | --- |
| 1. Dr.Lakshmi Prabha  Visiting Professor,  PSG College of Technology,  Coimbatore | Chairman |
| 2. Dr.K.MurugaBoopathy Assistant General Manager,Steel Authority of India Limited (SAIL), Salem | Member |
| 3. Er.S.Ramachandran  General Manager, District Industries Centre, Industrial Estate, Salem | Member |
| 4. Dr.R.Vijayan Professor & HOD/ Mechanical Engineering, | Member |
| 5. Dr.C.Vasanthanayagi,  Professor&HOD, Electronics & Communication Engineering | Member |
| 6. Dr.K.Palanivelu University Nominee | Member |
| 7. Dr.G.VimalaRosaline,Principal  GCE, Salem | Member Secretary |

**The Following members are not able to attend due to some pre occupation**

1. Dr.M.Arularasu, Member

Additional Director (Exam), DOTE, Chennai

2.Tmt.S.Sayeelakshmi, Member

FA&CAO, DOTE, Chennai

1. **General**

The minutes of 15th BOG Meetings held on 13.03.2018 were confirmed

**A2. The minutes of previous BOG minutes is approved**

**A3. New Members of Board of Governors**

1.Dr.LakshmiPrabha Chairman

2.Dr.K.MurugaBoopathy Member

3.Er..S.Ramachandran Member

4.Dr.M.Arularasu Member

5.Tmt.S.Sayeelakshmi Member

6.Dr.R.Vijayan Member

7.Dr.C.Vasanthanayagi Member

8.Dr.K.Palanivelu Member

9.Dr.G.Vimala Rosaline Member Secretary

**The members of the purchase committee are as follows:**

|  |  |  |
| --- | --- | --- |
| **Sl.No** | **Name and Designation** | **Post** |
|  | Dr.G.Vimala Rosaline | Principal /Director |
| The HOD of the Procuring Department | | |
| 2. | Dr.A.M.Kalpana | TEQIP Coordinator |
| 3. | Dr.S.Sivalakshmi | Nodal Officer- Procurement |
| 4. | Dr.R.Vijayan | Nodal Officer- Academic |
| 5. | Dr.M.Anbarasu | Nodal Officer- Finance |

1. **Accreditation and Autonomy Status:**

|  |  |  |
| --- | --- | --- |
| **Sl. No** | **Agenda** | **Resolution** |
| **B1** | NAAC Peer Team Visit on 12.10.2018 and 13.10.2018  Autonomous Extension Committee Visit on 22.10.2018 to 23.10.2018 | Noted  Noted |
| **C1** | To discuss about the Result Statistics of Students for year 2018 – 2019 | Bridge courses may be offered to the slow learners to improve the result |
| **D1** | To discuss about Student Placement Details (up to March 2019)  To discuss about Students Internship Details Year 2018-2019  Student Selection for Foreign Technical Training Programme (FTTP) – May 2018 | Noted  A list of industries may be suggested to offer internship and placement to the students. Faculty members should be mandatorily sent to industries for onsite evaluation at industry |
| **E1** | To discuss about 2018 Regulations as per AICTE Model Curriculum, BOS, Academic Council | Noted |
| **F** | **Finance Budget & Accounts** | Members suggested to expenditate the procurement process through GEM Portal |
| **F1** | To consider & Approve the allocation & expenditure details of Block Grant Fund & PD Account Minor Works. |
| **G** | **Building Works** |  |
| **G1** | Sanctioned Buildings and Proposal Submitted | Proposals may be submitted to various funding agencies for establishing skill development center |
| **H** | **Faculty Up gradation** | Noted |
| **H1** | Carrier Advancement Scheme has been Implemented and all the Faculty has been up graded. |  |
| **I** | **Activities under TEQIP Phase – III** |  |
| **I1** | Expenditure from 14.03.18 to 30.03.19 related to TEQIP-III fund for Favoar of information | Ratified |
| **I2** | Details of TEQIP Phase III Officers | Rsatified |
| **I3** | Ratification for appointing New PMSS Data entry operator salary Rs.12000/- and revise PFMS Data entry operator salary Rs.12000/- for TEQIP III Project | Ratified |
| **I4** | Ratification for TEQIP III – Procurement Plan & Action Plan for Quarter 1, 2, 3 & 4 (2018-2019). | Ratified |
| **I5** | Ratification for Training and Workshop attended by faculty members inside and outside the institution under TEQIP-III. | Ratified |
| **I6** | Twinning Activities:  1.Faculty members from Mentee Institution visited Mentor Institution for discussions about – E-SAR Preparation, NBA files preparation and submission  2.Five Faculty Members from Government Engineering College, Raipur attended one week Faculty Development programme under TEQIP-III on “Embedded Systems and VLSI Design” at Government College of Engineering, Salem  3.Dr.R.Golda Brunet, AP/CSE - “Theory of Computation” for CSE students at GEC, Raipur  4.Five Faculty Members Dr.G.ArunKumar, AP/Civil, Dr.K.Logavani, AP/EEE, Dr.T.R.Sumithira, AP/EEE, Dr.D.Lavanya, AP/Mechanical and Mr.D.Manibharathi, AP/ECE from Government College of Engineering, Salem visited GEC, Raipur for helping them in preparation of files for NBA – Civil and Mechanical Engineering and SAR – Electronics Telecommunication and ECE departments.  5.Prof.D.Noorullah, Asso..Prof /Metallurgical, Training and Placement activity of Planning for Placement activity such as surrounding Industry, Preparing the list of industry outside the Raipur and how to prepare the students placement at GEC, Raipur.  6.Dr.G.ArunKumar, AP/Civil, Prof.A.Baraniraj, AP/Mechanical Salem faculty members visited our mentee institution GEC, Raipur for supporting and participating NBA experts committee for Civil and Mechanical Engineering  7.Technical Symposium and Workshop on “CNC and RC Drones in MEKCHAT 19.0” at GCE, Salem | Ratified |
| **I7** | Induction Program for the first year students on 20.08.2018 to 09.09.2018 at GCE, Salem  Students Training Programme conducted inside the Institute and attended outside the institution for favour of information of GCE, Salem | Ratified |
| **I8** | GATE Training, Employability Skill Training, | Attendance of 80% Should be insisted to all the students |
| **I9** | Performance Auditor Dr.V.Kovaichelvan visited on 10.08.2018 and11.08.2018. Report submitted to NPIU. | Noted |
| **I10** | Statutory audit was conducted on 10.10.2018. Report submitted to NPIU | Noted |
| **I11** | Mentor Visit Prof. I.Rajesh Kumar was Conducted on 25.10.2018 and 26.10.2018 | Noted |
| **I12** | Approval of long term and short term action plan | Approved |
| **I13** | Approval of Equity Action Plan(EAP) | Approved |
| **I14** | Approval of Action Plan of Quarter I, 2019-2020 | Approved |
| **J** | **Approval of Minutes of Subcommittee Meetings**  Minutes of Sub-Committee Meeting for Approval  1.Purchase Committee  2. Finance Committee  3.Library Committee  4. Anti-Gender Harassment Committee  5. Grievance Redressal Committee  6. Student Affairs  7.Disciplinar Committee  8. Faculty & Staff Development  9.Building and Works Committee  10. Academic Committee | Approved  The Chairman appreciated  the Principal for conducting all the subcommittee meetings within the period |
| **K** | Other Institutional Activity  TFC, Alumni Day, Graduation Day 2018, 2019, Inauguration of Society, Symposium and Workshop etc. | Noted |

**L. Any other matter.**

1. Independence Day – All the faculty members, Ministerial and Non-Teaching staff members those who have completed 25 years were appreciated

2. Republic Day – All the Departments were appreciated for their excellence

**The Following Suggestions are given by the members**

\*The Chairman insisted to ensure 5 years of warranty or AMC for newly purchased equipment, so that servicing of equipment can be done

\*All the department should submit at least one research proposal

\*Experts may be invited to give special lectures on how to write research proposal under TEQIP-III

\*It is suggested to offer training on communication skills for first years

\*Incubation centres may be established in the institution by industries

\*Collaborative Research can be under taken with industries

\*Students should be encouraged to do real time projects in industries

\* Training for industry personal can be offered in recent trends

\*Hiring of consultancy services can be used for project activities with industries

\*Awareness should be created among the students to enroll for full time Ph.D.

\*The chairman insisted to submit the list of faculty members with Ph.D. who haven’t obtained guideship along with reasons for not publishing papers in journals

\*The chairman also gave the importance of celebrating the Birthdays of Leaders and National Importance days to improve the level of patriotism among the students

The Principal thanked the chairman and members. The meeting came to an end by 2.15 pm.