

**GOVERNMENT COLLEGE OF ENGINEERING, SALEM -11**

**MINUTES OF**

**FIFTH BOARD OF GOVERNORS MEETING**

*Date: 09/02/2013*

***VENUE: CONFERENCE HALL, ADMINISTRATIVE BLOCK***

The Fifth meeting of Board of Governors was held in the conference hall of Administrative block on 09-02-2013 at 10 a.m. Dr.R.S.D.Wahida Banu , Principal and Member Secretary of the Board of Governors welcomed the members of BOG and requested the Chairman Er. V.G.Manoharan, Chief Engineer, TANGEDCO (TNEB), Chennai to preside over the meeting.

The following members of BOG were present:

1. Er. . V.G.Manoharan - Chairman  
Chief Engineer, TANGEDCO (TNEB) ,  
Chennai – 600 002
2. Prof. P.M. Kavimani, - Member  
Additional Director, DOTE, Chennai
3. Thiru. Ravichandran, - Member  
Managing Director & CEO.  
JSW, Mecheri - 636453
4. Prof. Prof.P.G.Venkatakrishnan - Member  
HOD/Metallurgy  
Government College of Engineering  
Salem – 636 011
5. Dr. S.Sukumar - Member  
HOD/Civil  
Government College of Engineering  
Salem – 636 011
- 6 Dr. R.S.D.Wahida Banu -Member Secretary (Ex-officio)  
Principal  
Government College of Engineering  
Salem – 636 011

The Prof.N.A.Gnanam (member), Former Director of Technical Education (Tamilnadu) could not attend the meeting due to unavoidable circumstances.

#### **Agenda – 1:**

##### **To approve the reconstitution of BoG and Sub – Committees.**

The Principal outlined the composition, function and responsibilities of the TEQIP committees responsible for Institutional Implementation of the project to the Board of Governors. As per TEQIP norms the BOG and sub-committees are to be reconstituted once in two years.

*It was resolved to approve the reconstitution of BoG and Sub-committees.*

#### **Agenda - 2:**

##### **Accreditation and Autonomy Status.**

The Principal presented the Autonomous and Accreditation status of the institution. Three UG courses (Civil, Mechanical and Electrical and Electronics) are currently accredited and for the remaining two UG courses (ECE and CSE) and all the five PG courses the application for renewal of accreditation is to be done and expecting communication from NBA regarding the new format in which application is to be submitted.

*The BoG suggested applying for renewal of accreditation as soon as the new format is released by NBA.*

#### **Agenda – 3:**

##### **Review of Results.**

The Principal presented the result analysis for the past three years pertaining to all the departments of the institution.

The committee enquired about the decline of results during the starting stage of autonomous. The Principal clarified that it was a transition period from university to autonomous and now it has improved.

#### **Agenda – 4:**

##### **Placement Status.**

The members of BoG analysed the placement records of previous years and also suggested that a separate placement cell to be established for the benefit of students.

The committee also suggested that additional training should be given to the faculty members to enhance placement.

The principal informed that **JSW has provided scholarship for seven students** of this institution ( one each from Civil, Mech, EEE, ECE and CSE and two students from Metallurgy).

The Principal also briefed some important events that took place in the institution:

1. Proposal submitted for the construction of hostel for SC/ST students from AICTE fund.
2. Proposal submitted for the establishment of Centre of Excellence for Renewable Energy Research under TEQIP
3. Boomi Pooja held for the construction of Alumni Building.
3. Distribution free laptops (554)
4. AKASH training on National Education Day
5. TCS best student award function.

#### **Agenda – 5:**

##### **To approve the proposal for new PG course in ECE Department.**

Principal placed the proposal based on demand to start one PG course M.E. Communication Engineering in ECE Department submitted by the ECE, HOD and also explained the need to start this course

*The BoG approved the proposal which had already been submitted to the Commissioner.*

#### **Agenda – 6:**

##### **Allocation and Expenditure of Block Grant Fund and State funds.**

The committee discussed about the allocation and expenditure of block grant funds and state funds.

#### **Agenda – 7:**

##### **To approve the minutes of subcommittees.**

The Principal presented the minutes of the following sub committees:

##### **1. Academic Committee**

*The BoG resolved to ratify the approval of the minutes of the board of studies of all departments by the academic committee.*

*The BoG approved the recommendations and suggestions of the Academic Committee*

## **2. Finance Committee**

*BoG approved the minutes of Finance Committee and also suggested to convene frequent meetings of the committee to decide the budget and carry out the accountability of expenditure.*

## **3. Purchase Committee**

*It was resolved by the BoG to approve the minutes of purchase committee which includes the approval of procurement proposals from various departments, proposal for the purchase of new vehicle (Mahindra Xylo), Revised TEQIP proposal, condemnation of van in the civil department and condemnation of unusable equipment and tools*

## **4. Institutional Development Committee**

*The BoG, after discussions, resolved to approve the minutes of the Institutional development committee. Some of the major items which had been approved by the Institutional Development committee are: (i) Four class rooms for civil department and five PG blocks, (ii) Uniformed security (private) for the safety of the institution and (iii) Common Service Cell for the maintenance of Computers and UPS.*

## **5. Students affairs committee**

*It was resolved to approve the recommendations of the Students Affairs Committee to prepare and send proposals for the construction of Indoor Stadium, fencing for Volley Ball and Basket Ball Courts, Separate rooms for NSS, NCC and Placement Cell.*

## **6. Library Committee**

*The BoG went through the minutes of library committee meeting and stated that library management software should be procured. It also recommended that books can be purchased by using hostel funds and it should be provided for reading in the hostel.*

## **7. Grievance Redressal Committee**

*It was resolved to approve the minutes of the Grievance Redressal Committee.*

## **8. Anti-Gender Harassment Committee**

*The Chairman of BoG congratulated the Principal and Chairman of the Anti – Gender harassment committee for the efforts put in to ensure that there is no anti gender harassment in the campus as revealed from the minutes of the committee. The BoG endorsed the recommendations of the committee to conduct counselling by a Psychologist to the students and staff members to understand the attitudes of the male and female in the class rooms and work place.*

## **Agenda – 8:**

### **TEQIP.**

#### **To ratify the procurements completed and under process.**

The Principal outlined the original list of equipment approved by NPIU for procurement under TEQIP and the current status of procurement. A few items are to be dropped due to valid reasons given by the respective HODs. The revised TEQIP procurement plan was placed before the BoG for approval.

*It was resolved to ratify the procurements completed and under process and also to approve the revised TEQIP procurement plan. It also suggested that the BoG should meet quarterly and the minutes may be published on institution's website. The BoG also recommended conducting orientation programmes for BoG members to keep them well informed of the project design and implementation requirements. It was also resolved to approve the revised TEQIP procurement plan.*

The Principal presented the TEQIP nodal officer's request to delegate power to the Member Secretary / Principal to approve the International visits by the faculty for participating in training programs, conferences, invited chairs and study tours.

Prof. P.M.Kavimani, Additional Director advised that the power to approve the International visits etc., by the faculty should be vested with the Board and not with an individual and he also suggested to send such proposals well in advance to the government after getting approved by the BoG.

*It was resolved to retain the power with the BoG to approve the proposals for international visits etc. by the faculty members.*

The principal presented that the honorarium given to resource persons for various programmes under TEQIP to be enhanced and the faculty organising and administering the continuing education programmes also to be given incentives as per norms decided by the BoG.

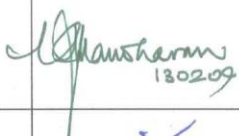
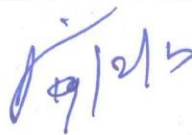




*It was resolved by the BoG to give a sum of Rs.3000/- to the resource person per session (3 hours) and the faculty organising the programmes are to be given Rs.1000/- per day.*

The Principal also presented the following items in the agenda to the chairman and members of BoG for approval.

- Principal's proceedings for giving assistantships for the P.G and Research students under TEQIP
- To reallocate the excess amount spent on '*academic support to weak students*' from *incremental operating cost*

- To delegate power to the Member Secretary/Principal to approve the Training programmes to be organized for the students, faculty and staff and approve the TA & DA expenditure to be incurred as and when required and the same may be later ratified by the BoG in its next meeting. All actions of the Member Secretary / Principal in connection with continuing education programmes, faculty consultancy, faculty development programmes, Industrial consultancy , organization of seminars and conferences should be reported to the BoG.

***It was resolved to approve all the above items.***

Sl.No	Name		Signature
1	Er.V.G.Manoharan, Chief Engineer, TANGEDCO, Chennai	Chairman	 130209
2	Prof.P.M.Kavimani Additional Director (Poly) Directorate of Technical Education Chennai-600025.	Member	 9/2/13
3	Er.Ravichandran Managing Director&CEO, JSW, Mecheri	Member	
4	Prof.P.G.Venkatakrishnan HOD/Metallurgy GCE Salem - 636011	Member	
5	Dr.S.Sukumar HOD/Civil GCE Salem - 636011	Member	
6	Prof.N.A.Gnanam Former Director of Technical Education Salem – 636 004.	Member	
7	Dr.R.S.D.Wahida Banu Principal, GCE Salem - 636011	Member Secretary (Ex-officio)	 9.2.13