

GOVERNMENT COLLEGE OF ENGINEERING, SALEM -11

MINUTES OF THE

SIXTH BOARD OF GOVERNORS MEETING

Date: 13/07/2013

VENUE: CONFERENCE HALL, ADMINISTRATIVE BLOCK

The Sixth meeting of Board of Governors was held in the conference hall of Administrative block on 13-07-2013 at 10 a.m. Dr.R.S.D.Wahida Banu, Principal and Member Secretary of the Board of Governors welcomed the members of BOG and requested the Chairman Er. V.G.Manoharan, Chief Engineer, TANGEDCO (TNEB), Chennai to preside over the meeting.

The following members of BOG were present:

1. Er. V.G.Manoharan - Chairman
Chief Engineer, TANGEDCO (TNEB),
Chennai – 600 002
2. Prof. P.M. Kavimani, - Member
Additional Director, DOTE, Chennai
3. Thiru. Ravichandran, - Member
Managing Director & CEO.
JSW, Mecheri - 636453
4. Prof. Prof.P.G.Venkatakrishnan - Member
HOD/Metallurgy
Government College of Engineering
Salem – 636 011
5. Dr. S.Sukumar - Member
HOD/Civil
Government College of Engineering
Salem – 636 011
6. Prof.N.A.Gnanam - Member
Former Director of Technical Education
Salem – 636 004.
- 7 Dr. R.S.D.Wahida Banu -Member Secretary (Ex-officio)
Principal
Government College of Engineering
Salem – 636 011

Agenda – 1:

To approve the minutes of previous (5th) BoG meeting

The BoG reviewed the minutes of the fifth BoG meeting and suggested to speed up the activities for which the BoG had already given approval.

Placement Statistics of the previous year, results analysis and details of Block Grand expenditure were presented in the fifth BoG meeting, these were not included in the agenda of the sixth meeting.

Agenda – 2:

To approve the reconstitution of BoG and Sub – Committees.

The Principal outlined the composition, function and responsibilities of the TEQIP committees responsible for Institutional Implementation of the project to the Board of Governors. As per the TEQIP norms the BOG and the sub-committees are to be reconstituted once in two years.

It was resolved to approve the reconstitution of BoG and Sub-committees and to get the G.O for approval of the new chairman.

Agenda - 3:

Accreditation and Autonomy Status.

The Principal presented the Autonomous and Accreditation status of the institution. Three UG courses (Civil, Mechanical and Electrical and Electronics) are currently accredited and for the remaining two UG courses (ECE and CSE) and all the five PG courses the application for renewal of accreditation is being prepared. The fees for accreditation have already been remitted.

The BoG suggested to apply for the renewal of accreditation.

Agenda – 4:

Starting of the new PG course with AICTE approval

The proposal for starting a new PG course in the department of Computer Science and Engineering was presented for the BoG approval.

The BoG has given approval for submitting the proposal to the government.

Agenda – 6:

To approve the minutes of the subcommittees.

Since the minutes of Academic, Purchase, Finance, Students affairs and Grievance Redressal committees were already approved in the fifth BoG meeting, the minutes of the Institutional Development Committee, Library Committee and Disciplinary Committee were presented by the Principal in the Sixth BoG meeting.

1. Institutional Development Committee

Some of the major items which had been approved by the Institutional Development committee are:

- *An MoU signed on 10-07-2013 between Centre for the Faculty Development Anna University , Chennai and GCE Salem for the benefit of the faculty. Under this scheme a batch of 5 faculty members (recently recruited through TRB) are attending one week FDP at Anna University from 15-07-2013 to 20-07-2013.*
- *To enhance the security of the campus a portion of compound wall has been built. Also one more security staff has been appointed.*
- *A work shop was conducted on the 'Awareness on NPTEL' on 12-07-2013 to make use of the resources by faculty and students.*
- *A sum of Rs. 5 lakhs has been paid towards the EDUSAT facility (Anna University), to enhance the Educational Quality of the Engineering Students.*
- *To enhance the employability skills training on soft skills development was given to our students by ICT Academy. Mrs.Latha, Regional Director, Employment Office, Coimbatore made visits during the programme and she was very much impressed.*
- *To increase the capacity of water tanks and more effective measures are to be taken to improve the cleanliness of campus and toilets in the departments.*
- *To take necessary steps to start a new PG course and to construct a building for this course in the department of Computer Science and Engineering.*
- *To arrange for a rest room for day scholars in the department of ECE and to take steps for non- teaching staff training under TEQIP.*
- *To set right the video conferencing facility available in the college. Prof. AM Kalpana is assigned this task. A log book to be maintained to monitor the use of this facility.*
- *To maintain visitors book in each department*
- *To fully make use of the MATLAB campus license.*
- *To issue AKASH tablet to one of the newly recruited faculty through empowerment cell to train the students on the use of tablets.*
- *To get the assistance of a group of north Indian students for conducting Hindi coaching classes.*

- *To bring the interactive boards available in all the departments to use.*
- *To completely ban the use of plastics in the campus, measures are to be taken.*

The BoG, after discussions, resolved to approve the minutes of the Institutional development committee.

During his address the Chairman suggested the following:

- *The process for the starting of PG degree course in Communication Engineering in the department of ECE approved by the BoG in the previous meeting is to be geared up.*
- *Increasing internal marks from 25 to 50 may help to enhance the discipline among the students, hence it may be considered and may discussed in the academic council.*
- *Since the field of alternate energy is a thrust area, more emphasis to be given to the study of alternate energy and more attention to be given to promote research on alternate sources of energy.*
- *More R&D activities are to be planned.*

Prof.N.A.Gnanam made the following remarks:

- *Students should be allowed to make use of the lab facilities after the regular class hours so that they will learn Engineering rather than getting a degree in Engineering.*
- *Since the autonomous status is a good opportunity for the institute for development it must be effectively utilised.*
- *Core subjects are to be given full justice.*
- *Faculty and students must be encouraged to read more books. Extra care must be taken to see that quality reference books are suggested during the syllabus revision.*
- *When the syllabus is revised it should be dispensed with suggesting one text book instead many quality books may be suggested and it should be also ensured that these books are available in the library.*
- *As we are moving towards NITs and IITs we must change the library timings at par with these premier institutes.*
- *Result analysis and placement records are to be presented in the agenda.*

Prof.P.M.Kavimani made the following suggestions:

- *One credit courses may be started. More number of special lectures may be arranged by fetching resource persons from industries.*
- *New PG course on bio-medical engineering may be planned.*

Er.Ravichandran (CEO, JSW) pointed out, *'English is a must for the students as most of the industries prefer students with better English fluency. Hence effective measures are to be taken to improve communication skills'*.

The Principal also presented the following to the BoG for approval:

A three day training course on Management Capacity Enhancement has been scheduled to be conducted during the period from 29-07-2013 to 31-07-2013, under TEQIP, at Hotel Grand Ecstancia, Salem. Resource persons from Administrative Staff College, Hyderabad are to be engaged for the conduct of this training programme.

The principal also mentioned that curriculum design and development is given more importance by giving full justification to core subjects.

She also pointed out that the agenda of increasing internal marks from 25 to 50 ,as suggested by the Mentor(TEQIP) and discussed by the BoG, can be presented in the Academic Council for approval..

It was resolved by the BoG to approve all the above items.

2. Library Committee

The BoG went through the minutes of library committee meeting.

The Principal said that purchase order had been placed for the procurement of library management software with RFID system to control the loss of books in the open access system.

The BoG made positive remarks on this.

The Principal presented the following resolutions of the library committee:

- ▶ *The committee recommended to write off the loss of five volumes of books per thousand volumes of books issued/ consulted in a year as mentioned in the Government of India , General Finance Rule 2005, Ministry of Finance, Department of Expenditure.*
- ▶ *The committee approved the timings (10.00 am to 5.45 pm)*

- ▶ *Necessary measures to be taken to ensure the maximum utilisation of online journals available in the digital laboratory. It was also resolved to take steps to link the digital library with campus wide network to enhance the utilisation of online journals.*
- ▶ *It was resolved to send proposal, with justification, to the government for the construction of additional building for library.*
- ▶ *Issue of books to be done after the regular class hours.*
- ▶ *Steps to be taken to enhance reading habits among students.*
- ▶ *It was also resolved to include more non- technical books, magazines and journals in the library.*

It was resolved by the BoG to approve the resolutions of the library committee.

3. Disciplinary Committee

The Principal presented the following resolutions of the disciplinary committee:

- ▶ *It was resolved to conduct class committee meetings at regular intervals and the comments are to be viewed seriously and should be properly implemented and intimated to the principal in time.*
- ▶ *The students are to be treated friendly and decently. They are to be handled in a better way.*
- ▶ *Usage of cell phones to be completely prohibited within the college premises.*
- ▶ *The grievances of the students brought to the notice of the class advisor, HODs or Principal should be given priority and to be solved immediately.*

The Chairman suggested taking efforts to ban the usage of cell phones at least inside the class rooms.

It was resolved by the BoG to approve all the above items.

Agenda – 7:

To review the progress of TEQIP

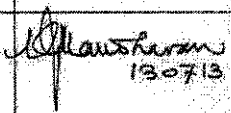
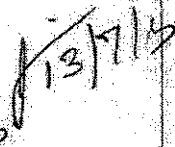
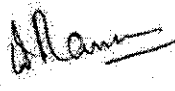
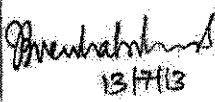
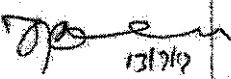
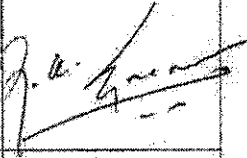
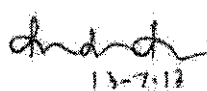
The Principal presented the following items under TEQIP to the chairman and members of BoG for approval.

Fund received, spent and further action plan on each component

Category-wise Expenditure

Issues and suggestions given by the Mentors

It was resolved to approve all the above items. It was also resolved to ratify the procurements completed and which are under process.

Sl.No	Name		Signature
1	Er.V.G.Manoharan, Chief Engineer, TANGEDCO, Chennai abumanpapa@hotmail.com	Chairman	 13/7/13
2	Prof.P.M.Kavimani Additional Director (Poly) Directorate of Technical Education Chennai-600025. adteexam@gmail.com	Member	 13/7/13
3	Er.Ravichandran Managing Director & CEO, JSW, Mecheri d.ravichandran@jsw.in	Member	
4	Prof.P.G.Venkatakrisnan HOD/Metallurgy GCE Salem - 636011.	Member	 13/7/13
5	Dr.S.Sukumar HOD/Civil GCE Salem - 636011	Member	 13/7/13
6	Prof.N.A.Gnanam Former Director of Technical Education Salem - 636 004. Prof.gnanam@hotmail.com	Member	
7	Dr.R.S.D.Wahida Banu Principal, GCE Salem - 636011	Member Secretary (Ex-officio)	 13-7-13