

**THE REPORT OF THE EXTERNAL AUDIT CONDUCTED ON 28/09/2018 TO EVALUATE THE ACADEMIC PERFORMANCE AND GOVERNANCE OF GOVERNMENT COLLEGE OF ENGINEERING, SALEM FOR THE ACADEMIC YEARS 2016-17 AND 2017-18.**

**I. LIST OF DOCUMENTS PRODUCED BY THE DEPARTMENTS FOR AUDIT**

<b>Sl. No</b>	<b>Documents verified</b>	<b>Status</b>	<b>Remarks, if any.</b>
1	Semester-wise roll of students	Available	--
2	List of Faculty members	Available	--
3	Class Time Table and Faculty timetable	Available	--
4	Up-to-date Compendium/Compilation/Copy of Regulations with updated entries of amendments, PEOs, POs and COs review	Available	The Hardcopy of 2016 Regulations with updated entries of amendments, PEOs, POs, PSOs, Course Objectives, Course Outcomes, Course Content and Course Articulation Matrix should be made available
5	Daily Students attendance register	Available	--
6	Results of last two semesters	Available	--
7	Copy of internal assessments	Available	Evaluation process of the assignments should be improved
8	Internal Tests	Periodically conducted as per the academic schedule	--
9	Lesson plans by Faculty members	Available	Detailed lesson plan with assignments, assignment submission dates, innovative content delivery methods, quiz and evaluation methodology shall be prepared
10	Practical Records	Available	Experiment marks should be mentioned in the record. The process/rubrics of evaluation shall be devised and indicated
11	Minutes of the class committee	Available	The follow up activities taken against the problems discussed in the class committee meeting is well


			appreciated
12	Students Information System (Circulars related to students)	Available	--
13	Counseling register (Students)	Available	Counseling forms are well designed and documented
14	Innovative projects/thesis works	Available	Innovations may be highlighted; The process/rubrics of evaluation shall be devised and indicated
15	Details of conferences attended by the students (applicable for PG)	Available	Students may be advised to attend reputed conferences
16	Details of paper publications by the students (applicable for PG)	Available	--
17	Feedback reports	Available	--
18	Academic counseling records of faculty members based on feedback	Available	--
19	Suggestion books/registered complaints	Available	--
20	Unit Question papers/Answer scripts	Available	Only in the department of ECE and EEE Course Outcomes are mentioned in the test question papers and bloom's taxonomy levels are followed. It is recommended that the same shall be practiced by other departments also.
21	Co-curricular/Extra-curricular activities (applicable for UG)	Available	--

## II. GENERAL OBSERVATIONS

- The efforts taken to improve the quality of education by the Principal, Heads of the Departments and Faculty are highly appreciated
- Almost all the laboratories are well equipped using State government and TEQIP funds
- For the past two years internal auditing is being practised and follow up activities are carried out

- Structural dynamics lab constructed in the department of civil engineering using Internal Revenue Generation fund from Testing and Consultancy work is highly appreciated and the same may be initiated in other departments also
- Few funded projects are available in the Institution. The faculty members may be encouraged to apply for more funded projects
- Alumni Network and Industry-Institute-Interaction are good, but there is a scope for further improvement
- Number of MoUs and the follow up activities are to be improved
- The publications of faculty members are good in number and the faculty members may be encouraged to publish more papers in scopus indexed and SCI journals

  
**Dr. S. RATHI**  
**(MEMBER)**

  
**Dr. T. PURUSOTHAMAN**  
**(CONVENER)**