Department of XXXX

Government College of Engineering, Salem – 11

Date: DD.MM.YYYY

**Submitted to the Principal**

### The following document[s]

### XXXX

### XXXX

### has / have to be uploaded onto our college website under XXXX [as a new menu XXXX]. It is assured that the soft copy of [all] the document[s] along with the scanned copy of this permission letter after approval from the Principal will be sent to principal@gcesalem.edu.in. It is requested to forward the e-mail to the website administrator.

### Thanking you,

### Head of the Department/Event In-charge