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| LOGO-GCE SALEM | **GOVERNMENT COLLEGE OF ENGINEERING, SALEM ::636011****(AN AUTONOMOUS INSTITUTION AFFILIATED TO ANNA UNIVERSITY, CHENNAI)** |

**FRONT PAGE**

**Online Proctoring Examination Dec 2020 : Descriptive type**

**Read the instructions given overleaf carefully before filling up the title page**

**Use a good quality 0.7 Tip Black pen only**

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| **Register Number :** |  |  |  |  |  |  |  |  |  |  |

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| **Subject Code & Title**  |  |
| **Date & Session** |  |
| **Number of pages written** |  |

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| **PART-A** |
| **Question Number** | **1** | **2** | **3** | **4** | **5** | **6** | **7** | **8** | **9** | **10** |
| **Put Tick****For the Answered Questions****Number** |  |  |  |  |  |  |  |  |  |  |

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| **PART-B** |
| **Question Number** | **11** | **12** | **13** | **14** | **15** |
| **a** | **b** | **a** | **b** | **a** | **b** | **a** | **b** | **a** | **b** |
| **Put Tick****For the Answered Questions****Number** |  |  |  |  |  |  |  |  |  |  |

**INSTRUCTIONS TO THE CANDIDATES :**

**Note :**

1. **Read the following instructions carefully**
2. **Any Wrong entries will disqualify the Answer book**
3. **Any violation of the Don’ts will result in cancellation of Examination**

**Dos**

1. **Use A-4 Sheets with page border of 1cm**
2. **Maximum pages are restricted to 15 Pages only, excluding the Front page and back page containing the instructions to the candidates.**
3. **You should not write anything in the back side of the Front Page**
4. **Write your Register number, Subject Code & Title and finally after finish of the exam the number of pages written respectively in the spaces provided in the front page of the Answer sheet.**
5. **Affix page number and your signature in all the pages on the bottom centre of all the pages.**
6. **In the final written page you must declare the number of page used /written and put your signature below the completed written matter as follows**

**I declare that I have completed --------------pages [ in words :-------------------pages only]**

**Sample :**

**I declare that I have completed 15 -pages [ in words :-Fifteen pages only]**

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**The Candidate’s Signature**

1. **Use both sides of the A-4 Sheet**
2. **Check the regulation, degree, branch, Subject /course Code Subject/course title in the question paper before answering the questions**
3. **Answer must be legibly written with a good quality 0.7mm Tip Black pen to avoid the exposure of over imprints of the written matter on the other side of the answer sheet.**
4. **Part –A must be answered first within first three pages only, before going for Part-B**
5. **Random answering from Part –B questions at the mid of Part –A questions and vice versa is not allowed**
6. **Put Tick mark for the answered questions number in the space provided in the Front Page**
7. **After the completion of examination you should scan the answer sheets including the front page ( back side of the front page need not be scanned) in order, using document scanner ( [example : Doc Scanner –Made in India-Pdf creator]to be downloaded from the play store well in advance, in your smart phone) and save as a pdf document and the whole document should be compressed to 2.2 MB before upload the document to the host server.**

Don’ts**:**

1. **Do not try to navigate from the main screen. Doing so will automatically terminate your examination.**
2. **Do not talk to anyone/refer to any material while your examination is in progress as real time monitoring is being done by the proctor. Doing such activities may lead to cancellation of your examinations.**
3. **You are not allowed to start the examination from multiple devices at a time.**
4. **Do not leave your place for any reason during the examination.**
5. **Do not have any light source behind your face.**
6. **Do not cover your face with Hair, clothing (mask), hands or anything else.**
7. **Do not use headphones, ear-buds, or any other type of listening equipment.**
8. **Do not have any background noise/ voices / music or Television.**
9. **Do not wear sunglasses during the examination.**
10. **Do not entertain any other people in the room.**
11. **Do not communicate with any person by any means during the examination.**
12. **Do not use any programs or applications like MS Teams, Zoom, Google - Meet etc. that use the webcam, microphone & screen-share during the examination.**