Readmission - 2024-2025 - Enclose the document

- 1, Principal Covering Letter (HOD Sign, Class Advisor Sign)
- 2 . Application Form
- 3. Attendance Certificate
- 4. TNEA Allotment Order (Xerox copy only)
- 5. 10th, 11th and 12th Mark Sheet and Sem Mark Sheet (Xerox copy only)
- 6. Community Certificate (Xerox copy only)

All Certificates 3 Sets Xerox copy submit .

இக்கல்லூரியில் பயின்று இடையில் நின்று மறுச்சேர்க்கை பெற விரும்பும் மாணாக்கர்கள் (odd sem) 6.6.2024, 7.6.2024, 10.6.2024, 11.6.2024 மற்றும் 12.6.2024 ஆகிய நாட்களில் கட்டாயமாக தங்கள் பெற்றோருடன் முதல்வர் அலுவலகத்திற்கு நேரில் வந்து விண்ணப்பித்தினை மாணவர் பிரிவில் சமர்ப்பிக்கவும், மேலும் விவரங்களுக்கு கல்லூரி இணையதளத்தினை gcesalem.edu.in பார்த்துக் கொள்ளுமாறும் கேட்டுக் கொள்ளப்படுகிறது.

Application Form For ODD Sem Re-Admission to UG/PG

Name of the College 2615-GOVERNMENT COLLEGE OF ENGINEERING SALEM(AUTONOMOUS), KARUPPUR, SALEM DISTRICT 636011 Anna University Register No. Name of the Student Date of birth dd-mm-yyyy Mobile Community Quota **Autonomous** Autonomous Year (if autonomous, then fill it) Year of Admission Through Which mode the student was originally admitted **Branch of Study** Semester Year Description Semester/Year during which the course was Discontinued Semester/Year during which Readmission is 2024 Sought **Reason for Discontinuance of study**

oad All previous Semeste	r Marksheet(Only pdf file Allowed.)	
oose file No file chosen		
pload		
otal No. of Periods taken in	to account for calculation of attendance for the ab	oove Semester
o. of Periods attended by	he student	
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GOVERNMENT COLLEGE OF ENGINEERING SALEM – 636 011 ACADEMIC YEAR - 2024 - 2025 ATTENDANCE CERTIFICATE

1.	Name	:	
			€ (0
2.	Father Name	:	
	8		· · · · · · · · · · · · · · · · · · ·
3.	Register Number	:	
4.	Branch/Year/Sem	:	
5.	Total No. of days and Hours	:	
6.	No. of days and Hours attended	:	
7.	Attendance Percentage	:	,
	8		

Sign of Class Advisor with Name

Signature of the HOD

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DEPARTMENT OF TECHNICAL EDUCATION

From
The Commissioner of Technical Education
Directorate of Technical Education,

To
The Principals of all Engineering
Colleges.

Letter No.15252/J1/2024 dated 21.05.2024

Sir / Madam,

Chennai - 25.

Sub: Technical Education – Engineering Colleges – Transfer between Institutions / Readmission after break of study – 2024-2025 – ODD semester – Online applications called for – Procedure for applying for Transfer and other guidelines issued – Reg.

Ref: 1) G.O.(D) No.434 Higher Education (J2) Department, dated 23.10.2008

2) G.O.(Ms.)No.180 Higher Education (J2) Department, dated 05.09.2012

3) G.O.(Ms.) No.326 Higher Education (J2) Department, dated 15.11.2017

Principals of Engineering Colleges are requested to forward applications of candidates seeking Transfer / Transfer cum Readmission / Readmission in ODD semesters (III, V, VI, IX) of B.E. / B.Tech./B.Arch Full Time and Part-Time & PG Degree Courses for the Academic Year 2024-2025.

The outline of the procedure to be adopted for ONLINE applications is given below:

Instructions to feed date ONLINE:

- 1) Type the following http address in the address bar of the web browser for login https://gcebargurdotesoftware.in/transfer/user/log_in.php
- 2) Already assigned USER-ID and PASSWORD to be used for logging in.
- 3) Read "Instruction to Principals" available online. All necessary instructions to feed data online will be made available.

Other Instructions:

- 1) **ONLINE only:** Only online applications will be considered for processing. Manual applications if any received will be rejected without any communication.
- 2) Eligible Semester: Principals are requested to verify the eligible semester for Transfer / Transfer cum Readmission / Readmission before forwarding the application, current semester hall ticket / last attended semester mark sheets is to be verified before recommending.

3) **Supporting Documents:** Necessary supporting document should be enclosed along with hard copy of application and sent to this office.

Readmission:

- 1) Principals are permitted to allow the students seeking readmission to attend classes from the date of commencement of ODD semester for the year 2022-23, provided the readmission application has been fed online except in case of students involving Court Cases.
- 2) If any Court case is involved in respect of student seeking readmission, the Principals are requested to readmit and allow the student to attend classes only after obtaining readmission orders from DOTE.
- 3) As per guidelines issued G.o.(Ms.)No.361, Education, Science and Technology Department, dated 9.5.1995, readmission of candidates in First Semester shall not be made excepting for the candidates who are prevented from appearing for First Semester University Examinations. In all other cases, they are required to seek admissions afresh in the first semester as if they are fresh candidates for admission.

Transfer:

- 1) Students seeking Transfer / Transfer cum Readmission / can join the transferred college only after necessary transfer orders have been issued by this office/ Till such time, the student should continue his/her study in the parent college only.
- 2) In respect of attendance, Principal of Parent College should furnish attendance details communicated to the Controller of Examinations during end semester examinations. The Principal of the College to which transfer is requested should verify the semester, branch and attendance of the student before recommending for transfer.
- 3) Transfers are not permissible in EVEN semester.

Web Portal opening and closing dates:

Category / Semester	Web Portal	Web Portal
	Opening	Closing
Transfer / Transfer cum Readmission in III, V, VII and IX semesters	27.05.2024	13.06.2024
Readmission in all ODD semesters (III, V, VII and IX)	27.03.2024	
Last date of receipt of hard copies of application in this office	18.06.2024	

• If applications found to be complete in all aspects and within norms, orders will be updated ONLINE and Principals can take print out of orders issued.

Discrepancy if any in application will be notified online. No communication will be sent regarding this. Principals have to frequently check the status of applications by logging in. In case of discrepancy, take necessary action to rectify.

Principals are informed that recommending Transfer / Transfer cum Readmission / Readmission in incorrect semester with wrong or misleading supporting documents will lead to cancellation of orders issued if any by this office, at whatever stage of study the student might be.

Principal of the Parent College:

- 1) Login using your User-ID and Password
- 2) Select TRANSFER FROM COLLEGE button and click ADD NEW
- 3) Feed particulars of the student and attendance particulars in the form displayed.
- 4) On successful completion of feeding data save the student details.
- 5) After confirming that the data fed is correct, lock and take print out of PDF report
- 6) Principal should sign the report as a mark of consent for transfer and forward the hard copy to the Principal of the college to which transfer is requested.

Principal of the College to which transfer is requested:

- 1) Login using your User-ID and Password
- 2) Select TRANSFER TO COLLEGE button
- 3) Names of the students forwarded if any by parent colleges will be displayed
- 4) Double click on the name of the student, the particulars filled up by the parent college will be displayed
- 5) Fill up details of vacancy position and save details
- 6) After confirming that the data fed is correct, lock and take print out of PDF report
- 7) Principal should sign the report as a mark of consent for Transfer and forward it to DOTE.

or Commissioner of Technical Educate

Copy to: 1) The Registrar, Anna University, Chennai-25.

2) The Director, Student Affairs, Anna University, Chennai-25

3) The Controller of Examinations, Anna University, Chennai-25

4) The Secretary, TNEA, DOTE, Chennai-25.