



INTERNAL QUALITY ASSURANCE CELL (IQAC)
Government College of Engineering, Salem – 636 011

(An Autonomous Institution, Affiliated to Anna University, Chennai)

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Circular

Date: 06.11.2023


Ref No: GCE Salem/IQAC/2023/ meeting/Nov

This is to inform that meeting for IQAC team has been scheduled on 07.11.2023 at 4.00 PM in Principal's chamber. All IQAC members are requested to attend the meeting.

Agenda:

- Review on Preparation of AQAR 2022-2023.


IQAC chairman


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Minutes of meeting

Venue: Principal's Chamber

Date: 08/11/2023

The IQAC meeting was held on 07/11/2023 at 04.00 pm at Principal's Chamber.

Agenda:

- AQAR 2022-2023 Preparation Progress Meeting
- Discussion Regarding Completion of feedback analysis and CO-PO mapping

The following members were present in the meeting.

IQAC Members:

SI.No	Name of the Faculty	Chairman/Members
1.	Dr. R. Vijayan, Principal	Chairman
2.	Dr. S. Sivalakshmi, Associate Professor / Mechanical	IQAC - Coordinator
3.	Prof. P. Deepthi, Assistant Professor/ ECE	Co-coordinator
4.	Dr. P. Anitha, Assistant Professor/ Chemistry	Member
5.	Dr. P. Tharani, Assistant Professor/ CSE	Member
6.	Dr. S. Dhanalakshmi, Assistant Professor/ Metallurgy	Member
7.	Prof. K. Uma, Assistant Professor/ Mechanical	Member
8.	Dr. I. Kalpana, Assistant Professor/ ECE	Member
9.	Dr. A. Ramachandran, Assistant Professor/ Chemistry	Member
10.	Dr. P. Marudhupandi, Associate Professor / EEE	Member
11.	Mr. R. Murugan, PA to Principal	Member (Administration)

Department Coordinators for Preparation of AQAR

1. Prof.K.Manimala, AP/CSE
2. Dr.D.Lavanya, AP/Mechanical
3. Prof.K.Jayanthi, AP/ECE
4. Prof.M.Raffikbasha, AP/ Civil
5. Prof.R.Vinothbabu, AP/ Metallurgy
6. Dr.T.R.Sumitra, AP/EEE

The following members were absent.

Internal Members

1. Dr. D. Amali, Assistant Professor/ Civil
2. Dr.N.K.Vivekanandhan, AP/English



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AQAR 2022-2023 Preparation Follow up Meeting:

Discussion Regarding feedback analysis:

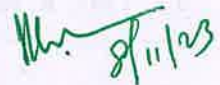
- Feedbacks and feedback analysis are prepared and are to be updated under IQAC tab in college website.
- For Faculty, Employer, Alumni and Parent Feedback analysis has been completed. It has to be uploaded in college website.
- Teacher evaluation for analysis is yet to be collected from all faculties in the mentioned format by Department Coordinators.
- The deadline for the same has been informed as 10th Nov 2023.

Discussion Regarding CO-PO mapping:

- Department coordinators from each department reported that they were not able to complete CO-PO mapping within the mentioned timeline, hence the deadline is extended to 10th November 2023.
- This will be informed in the HoD's meeting which is about to take place on 8th November 2023, to ensure the completion of CO-PO mapping for AY 2022-2023 by 10th November 2023 by all the faculties.

Other Discussions:

- Criteria 1 and 2 has to be completed by 10th November 2023.
- Next follow-up meeting will be conducted by 10th November 2023.


8/11/23

IQAC Chairman


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