



INTERNAL QUALITY ASSURANCE CELL (IQAC)
Government College of Engineering, Salem – 636 011

(An Autonomous Institution, Affiliated to Anna University, Chennai)

Ph: 0427-2346102/57, E-mail: iqacgces@gmail.com, gcesalem.edu@gmail.com

Circular

Date: 29.03.2023

Ref No: GCE Salem/IQAC/2023/ meeting/Mar

This is to inform that meeting for IQAC team has been scheduled on 30.03.2023 at 10.30 am in Principal's Chamber. All IQAC members are requested to attend the meeting.

Agenda:

- Action follow-up of previous meeting held on 14.02.2023
- Preparation of AQAR 2021-2022
- Preparedness for GECOFEST, Sports and other co-curricular activities.
- Discussion regarding NBA visit for UG Electrical and Electronics Engineering Department.
- Discussion on InnovateTN.

IQAC chairman
PRINCIPAL
GOVT. COLLEGE OF ENGG.,
SALEM-636 011



INTERNAL QUALITY ASSURANCE CELL (IQAC)
Government College of Engineering, Salem – 636 011

(An Autonomous Institution, Affiliated to Anna University, Chennai)

Ph: 0427-2346102/57, E-mail: iqacgces@gmail.com, gcesalem.edu@gmail.com

MINUTES OF MEETING

The IQAC meeting was held on 30.03.2023 at 10.30 am at Principal's chamber.

Agenda:

- Action follow-up of previous meeting held on 14.02.2023
- Preparation of AQAR 2021-2022
- Preparedness for GECOFEST, Sports and other co-curricular activities.
- Discussion regarding NBA visit for UG Electrical and Electronics Engineering Department.
- Discussion on InnovateTN.

The following faculty members have attended the IQAC meeting.

S. No	Name of the faculty	Designation
1.	Dr R Malayalamurthi	Principal
2.	Dr V Geetha	HOD/EEE
3.	Dr D Shoba Rajkumar	HOD/CIVIL
4.	Prof D Noorullah	HOD/METT
5.	Dr T Balusamy	HOD/MECH
6.	Dr A M Kalpana	HOD/ECE
7.	Dr K Sudha	COE/GCE
8.	Dr A Rubi Meena	Prof (CAS)/EEE / IQAC Coordinator
9.	Dr C Govindaraju	Asso. Prof (CAS)/EEE
10.	Prof K Jayanthi	AP/ECE
11.	Prof K Manimala	AP/CSE
12.	Dr S Dhanalakshmi	AP/METT
13.	Dr P Senthamizhselvi	AP/CIVIL
14.	Dr P Anitha	AP/PHYSICS
15.	Dr K Uma	AP/MECH

The chairperson welcomed the members and gave an overview about the activities taken during the academic year 2022-2023 so far and the following points were discussed in the meeting.

Follow up of previous meeting held on 14.02.2023:

The minutes of previous meeting was discussed.

Suggestions of IQAC Meeting held on 14.02.2023	Action Taken
Revision of Curriculum and syllabus - Board of Studies	The syllabus of the R2022 was revised for the students to award B.E with Honors or B.E (Minor Degree). For that they have to earn additional 18 credits. This is dissimilated among the students.



INTERNAL QUALITY ASSURANCE CELL (IQAC)
Government College of Engineering, Salem – 636 011

(An Autonomous Institution, Affiliated to Anna University, Chennai)

Ph: 0427-2346102/57, E-mail: iqacgces@gmail.com, gcesalem.edu@gmail.com

Conduct of Internal Audit (Even Sem – 2021-2022, Odd Sem -2022-2023):	The circular for the conduct of internal audit was circulated and the respective coordinators for the respective department have to complete the Internal audit with in the stipulated time governing the rules and regulations of the academic audit.
Discussion on 3rd year internship - Government sponsored.	Identifying the appropriate industries for the government sponsored internship to the students is in process.
Preparation of AQAR 2022-2023	The preparation of AQAR 2021-2022 is in process.
Conduct of workshop on Quality Enhancement through IQAC.	Two day workshop on Outcome based Education for faculty members was conducted on 23.03.23 and 24.03.23
Conduct of Internal workshop on Quality Enhancement through IQAC.	Two day workshop on Research Methodologies and Ethics for PG students was conducted on 16.02.23 & 17.02.23

Preparation of AQAR 2021-2022

- For the preparation of AQAR 2021-2022, the committee meeting was held and discussed about the documents to be prepared and collected from the department. All the coordinators are informed to collect the data from the department start preparing for the their respective criteria.
- In Part A – Data for 4 & 5 they are yet to be collected from the administrative office.
- Some Qualitative metrics are still in process.
- A Few Qualitative metrics under criteria 1 have to be collected from the department.
- Feedback analysis and action taken reports for 2021-22 are yet to be collected by 30.05.2022.
- A few information for criteria 2 & 3 are needs consolidation.
- In criteria 7, the write-up about best practices and institutional Distinctiveness are still in process.

Preparedness for GECOFEST, Sports and other co-curricular activities:

The finalized date for cultural events and sports is to be discussed with the student coordinators. Protocols to be followed during the events were discussed.



INTERNAL QUALITY ASSURANCE CELL (IQAC)
Government College of Engineering, Salem – 636 011

(An Autonomous Institution, Affiliated to Anna University, Chennai)

Ph: 0427-2346102/57, E-mail: iqacgces@gmail.com, gcesalem.edu@gmail.com

NBA visit for UG Electrical and Electronics Engineering Department

The department of EEE has submitted the Self Assessment Report (SAR), the NBA team visit and various committee formation was conversed. The committee formation circular to be sent to the department.

InnovateTN - A boot-camp

A boot-camp to be organized under InnovateTN in the month of June, 2023, to strengthen conceptual understanding of Engineering by experimental learning methods to enable the students to unlock the value and spark curiosity in students mind.

The IQAC chairman thanked all the members and meeting ended at 12.00 noon.

IQAC chairman
PRINCIPAL
GOVT. COLLEGE OF ENGG.,
SALEM-636 011