



INTERNAL QUALITY ASSURANCE CELL (IQAC)
Government College of Engineering, Salem – 636 011

(An Autonomous Institution, Affiliated to Anna University, Chennai)

Ph: 0427-2346102/57, E-mail: iqacgces@gmail.com, gcesalem.edu@gmail.com

Minutes of meeting

Venue: Principal's Chamber

Date: 30/10/2023

The IQAC meeting was held on 30/10/2023 at 12.00 pm at Principal's Chamber.

Agenda:

- AQAR 2022-2023 Preparation Follow up Meeting

The following members were present in the meeting.

IQAC Members:

SI.No	Name of the Faculty	Chairman/Members
1.	Dr. R. Vijayan, Principal	IQAC Chairman
2.	Dr. S. Sivalakshmi, Associate Professor / Mechanical	IQAC - Coordinator
3.	Prof. P. Deepthi, Assistant Professor/ ECE	Co-coordinator
4.	Dr. P. Anitha, Assistant Professor/ Chemistry	Member
5.	Dr. P. Tharani, Assistant Professor/ CSE	Member
6.	Dr. D. Amali, Assistant Professor/ Civil	Member
7.	Prof.M.Raffikbasha, Assistant Professor/ Civil	Member
8.	Dr. S. Dhanalakshmi, Assistant Professor/ Metallurgy	Member
9.	Prof.R.Vinothbabu, Assistant Professor/ Metallurgy	Member
10.	Prof. K. Uma, Assistant Professor/ Mechanical	Member
11.	Dr. I. Kalpana, Assistant Professor/ ECE	Member
12.	Dr.T.R.Sumitra, AP/EEE	Member

Department Coordinators for Preparation of AQAR

1. Prof.K.Manimala, AP/CSE
2. Dr.D.Lavanya, AP/Mechanical
3. Prof.K.Jayanthi, AP/ECE

The following members were absent.

Internal Members

1. Dr.N.K.Vivekanandhan, AP/English
2. Dr. A. Ramachandran, AP/ Chemistry
3. Dr. P. Marudhupandi, Associate Professor / EEE
4. Mr. R. Murugan, PA to Principal Member/(Administration)



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AQAR 2022-2023 Preparation Follow up Meeting:

Principal welcomed everyone at the meeting, and discussed the following points:

- For criteria 1, Dr. P. Anitha, Assistant Professor, Department of Chemistry is assigned for collecting and consolidating data, it is informed by Principal to add one more person in order to assist here.
- In criteria 1 percentage of new courses added, value added course, projects, mini project details are to be collected by carefully going through the curriculum.
- Courses integrated with Laboratory, has to be introduced, atleast one per semester.
- It is informed that the feedback system link has to be made available in website.
- Outcomes of the feedback have to be analysed in the department committee and suggestions and action taken have to be discussed in Board of studies, and finally appropriate changes (like what is to be strengthened and remedial actions needed) have to be made in the curriculum through academic council.
- All the documents related to feedback, analysis of feedback, action taken and outcome based education related co-po mapping, course file and log book have to be kept ready.
- External audit has to be conducted by last week of next month.
- Rubrix for practical courses, mini projects and projects have to be maintained properly.
- Resource person from GCT Coimbatore or NITTTR can be arranged to give detailed insights about Outcome Based Education(OBE).
- All the data related to feedback and OBE has to be collected and consolidated within 07.11.2023.


IQAC Coordinator
30/10/23


IQAC Chairman
30/10/23