



GOVERNMENT COLLEGE OF ENGINEERING, SALEM -11.
(An Autonomous Institution affiliated to Ann University, Chennai)

Internal Quality Assurance Cell (IQAC)

Date : 06.10.2018

Minutes of Review meeting on External Audit report

Date of meeting: 06-10-2018 ,10.30 AM

Venue: ECE Seminar Hall

Agenda:

- To formulate IQAC committee and nominate members as per norms of NAAC
- To review the comments given in the External audit report

The Principal convened the meeting with all the Head of the departments.

1. As per the norms given by NAAC to constitute IQAC committee, Internal and External members were nominated.

2. External audit report comments were discussed and the following resolutions were made:

- Availability of 2016 Regulation Syllabus book for all programs with updated entries have been assured.
- Detailed Lesson Plan, Rubrics for evaluation of assignments, laboratory experiments and projects need to be verified by the concerned departments.
- It has been decided to take necessary steps in improving consultancy work and funded projects.
- Efforts will be made to enhance the Institute's research capacity. Faculty and Post Graduate students will be encouraged to publish more papers in high indexed Journals and conferences.
- Sustained efforts will be made to bring out innovative projects and start up ideas from the students.
- It has been assured that series test question papers will be mapped with Bloom's Taxonomy.
- Steps will be taken to strengthen the Institution's alumni network and industry interaction through signing MoUs .

Members:

1. Dr.R.Vijayan, Vice Principal, Professor & Head, Dept of Mechanical Engg. *Mr*
2. Dr.C.Vasanthanayaki, Professor & Head, Dept. of ECE *R.Ventti*
3. Dr.V.Geetha, Professor & Head, Dept.of EEE *V.Geetha*
4. Prof.P.Sundararaj, Associate Professor & Head, Dept. of Metallurgy *P.Sundararaj*
6. Dr.D.Shoba Rajkumar, Associate Professor & Head, Dept.of Civil Engg. *D.Shoba*
7. Dr.A.M.Kalpana, Assistant Professor & Head, Dept. of CSE *A.M.Kalpana*
8. Dr.R.Vimala, Associate Professor & Head, Physics
9. Prof.S.Leema Mary, Associate Professor & Head, Maths *S.Leema Mary*

S. Leema Mary
6/10/18
PRINCIPAL