

# **Government College of Engineering, Salem- 11**

*(An Autonomous Institution affiliated to Anna University, Chennai)*



## ***SELF-STUDY REPORT***



### **CRITERION 7**

**7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.**

*(Submitted to National Assessment and Accreditation Council)*

## Self Declaration

This is to certify that the supporting documents for this metric exceed the 5MB upload limit. Therefore, links to sample documents and some samples are provided in the following pages. Any/all Supporting documents will be provided, if required. All links, documents and images are verified and authenticated.



**IQAC – Chairperson**

**Internal Quality Assurance Cell  
Govt. College of Engineering  
Salem - 636 011.**

**7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators, and other staff and conducts periodic programmes in this regard.**

No	Particular	Implemented	
		Yes	No
1	The institutional Code of Conduct principles are displayed on the website	✓	
2	There is a committee to monitor adherence to the institutional Code of Conduct principles	✓	
3	Institution organizes professional ethics programmes for students, teachers, administrators, and other staff	✓	
4	Annual awareness programmes on Code of Conduct are organized	✓	

**Our Response: A**

S.No	Descriptions	Link to the relevant Document
1	Policy document on code of ethics.	<b>7.1.10/ Link 1</b>
2	Constitution and proceedings of the monitoring committee.	<b>7.1.10/ Link 2</b>
3	Circulars and geo-tagged photographs with date and caption of the activities organized under this metric for teachers, students, administrators, and other staff.	<b>7.1.10/ Link 3</b>
4	Document showing the Code of Conduct for students, teachers, governing body, and administration as approved by the competent authority.	<b>7.1.10/ Link 4</b>
5	Handbooks, manuals and brochures on human values and professional ethics	<b>7.1.10/ Link 5</b>
6	Report on the student attributes facilitated by the Institution	<b>7.1.10/ Link 6</b>

  
**PRINCIPAL**  
 GOVT. COLLEGE OF ENGG.,  
 SALEM-636 011

## Sample/Reference for monitoring committee:



GOVERNMENT COLLEGE OF ENGINEERING  
(Autonomous & Affiliated to Anna University)

SALEM - 11

15.10.2018

Circular

### Disciplinary subcommittee meeting 2018- 2019

Ref : GCE SALEM /Principal's Proceeding No 3523/C1/2018 Dt : 31.08.2018

With reference to the above, it is proposed to conduct " Disciplinary subcommittee" meeting as per the following schedule on 16 .10 2018 at Principal's chamber to review the related activities. All members are requested to attend the meeting.

#### Disciplinary subcommittee meeting - 3.30 PM

1	CHAIRMAN	Principal	Dr.G.VIMALA ROSALINE	
2	CONVENER	Senior Prof	Prof P.SUNDARA RAJ HOD/MET	
3	MEMBERS	Faculty Members	Dr.M.SHANTHI Asso.Prof /ECE	
4.			Dr.T. BALAUSAMY Asst.Prof /Mech	
5.			Dr.K.VENKATESAN Asst.Prof /Mett	
6.			Dr.S.SIVALAKSHMI Asst.Prof /Mech	
7		Ministerial Staff- 1	Thiru P.KARTHIKEYAN Superintendent	
8		Non Ministerial Staff- 1	Thiru. P.Chandrasekar Lab Asst./CSE	
9.		Student representative	(1 M + 1 F)	Selvan M.Elango IV year /EEE
10				Selvi . Alagumeenal , IV Year/ECE

15.10.2018

Salem

*g.v.v.*  
Principal

*orig.*  
15/10/18

## Sample/Reference for monitoring committee:

### GOVERNMENT COLLEGE OF ENGINEERING, SALEM-11

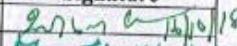
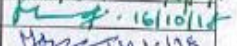

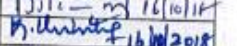
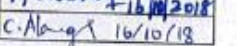
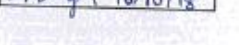
#### Disciplinary Committee

#### Minutes of Meeting

The first Disciplinary committee meeting for the academic year 2018-19 was conducted on 16.10.2018 at 3.30 pm in the Conference Hall. The Chairman presided over the meeting. The Convener of the committee welcomed the Chairman and other members. The following resolutions were passed in the meeting:

- In order to maintain discipline in the campus, it was decided to have proper dress code for students. It was decided that boys must avoid wearing jeans pants and girls must avoid leggings in the college campus.
- It is resolved to take action on students who sit or roam unnecessarily in the campus during out of office hrs and holidays. Disciplinary action will be taken on those students.
- If the students come late to the class, they should not be permitted inside the class.
- It is resolved that proper lighting is to be provided (by PWD - Electrical) in the pathway to hostel.
- Security personnel to be asked to warn students who roam in the campus during night times.
- It is understood that senior students give Assignments and Record note books to juniors for writing. Severe action will be taken against those senior students.
- Based on the requests from girls, it is resolved to have two securities in the pathway near library (from ladies hostel to departments) in the morning time (8.45 – 9.15 am) when they come to class.
- Based on the representation from the HODs, it is resolved that the supporting / Technical / non-teaching staff should obey the instructions of the HODs and faculty members. They should behave decently with students also.

The following members were present for the meeting:

S.No.	Name of the member	Position	Signature
1.	Dr.G.Vimala Rosaline	Chairman	
2.	Prof.P.Sundararaj	Convener	
3.	Dr.M.Shanthi	Member	
4.	Dr.T.Balusamy	Member	
5.	Dr.K.Venkatesan	Member	
6.	Selvi.Alagumeenal	Student Representative	

206 m 16/10/18  
CHAIRMAN

## Sample/Reference for monitoring committee:

**OFFICE OF THE PRINCIPAL, GOVERNMENT COLLEGE OF ENGINEERING,  
SALEM-11**

**Circular No. 3863 / D1 / 2023 Dated : 11.09.2023**

Sub : Government College of Engineering, Salem-11-  
PREVENTION OF RAGGING of Students – 2023-2024 –  
Vigilance in College and Hostel – regarding .

—0—

As per the Government direction, strict vigilance is to be kept in the College and Hostel to prevent ragging in any form.

The faculty members of this college are on vigilance duty at college and hostel to watch against any possible ragging of the newly admitted students as well senior students. The vigilance duty schedule pertaining to this is given for the academic year 2023-2024 . Any case of ragging should be reported to the principal immediately.

The Heads of Departments are requested to co operate fully in this matter and also inform to the senior students to prevent ragging in any form as it is a crime. First year Deputy Warden is requested to provide Attendance Register for this vigilance duty and the register is to be submitted every week for further action in this regard. Individual faculties once in a month submit a report to college office. Fullest Co-operation is solicited by every faculty member in this regard. Action taken report along with the duty register is to be submitted to the Anna University and UGC periodically and hence all the faculty members are informed to follow the Instructions and also abide by the UGC regulations and AICTE norms.

**Encl : Vigilance duty schedule**

Sd/-R.Malayalamurthi  
Principal

*Rmm*  
11.9.23  
For Principal

To.

1. HODs of all departments with a request to circulate among faculty members
2. Dr. T. Balusamy, Prof & HOD/Mech – Associate Warden – for information
3. Thiru. V.C.A . Asokumar, Asst. Prof / Civil – Hostel Superintendent (1)
4. Tmt. S. Sundari, Asso. Prof/ Civil – Hostel Superintendent (2)
5. Dr. B. Anandavel, Asst. Prof. / Mett - Civil – Hostel Superintendent (3)
6. Tmt. P. Indira, Asst. Prof. /ECE – Deputy Warden (1)
7. Tmt. D. Amali, Asst. Prof. / Civil – Deputy Warden (2)

Copy to : All Notice Boards

Copy to : All Hostel Notice Boards

**Sample/Reference for the activities organized under this metric for teachers, students, administrators, and other staff:**

**A Details of Resource Persons/Experts**

Sl. No	Name of the Resource Person/Exper	Name of the Institution	Email id and Mobile No	Role of Resource Person/Expert
1.	M.Srinivasagar	Sri Saraswathi Vidhyalaya, Chinnappampatti	vasagar.srine812@gmail.com 9843773722	Who Am I
2.	Mr.M.Prasanna Venkateshwaran	ELTAC Services, Block 22, Flat 304, Bollinen Hillside, Semmancherry, Chennai - 600126	eltacservices@gmail.com 9840513331	English Language Proficiency And Language Skills
3.	Dr.S.Kadhiravan	Department of Psychology, Periyar University,Salem-11	kadhir1971@gmail.com 94434 96299	Human Values And Ethics In 21 <sup>st</sup> Century
4.	Dr.Gayathri	Alpha Psychology centre, Salem	9943006091	Students Psychology
5.	Mr.S.Manikandan	DIET, Salem	manikandandiet@gmail.com 9942215932	Stay Focused
6.	Mr.R. Jegan	42, Sanjeevi Nagar, Trichy-8	jeganmoga@gmail.com 8015460696	Opportunities In Engineering Field In Industries And Government
7.	Mrs.K.Saranya	Department of Physics, GCE, Salem-11	Saranya.gce11@gmail.com 9952818941	Learning the Concepts through Nature
8.	Mr.A.Ramachandran	Department of Chemistry, GCE, Salem-11	rams.anbu@gmail.com 8682084318	Anti Ragging
9.	Mr.K.Karthi	Department of Physics, GCE, Salem-11	Karthi_0987@yahoo.co.in 9080570951	Enhancement of self-confidence
10	Dr.R.Vijayan	Department of Mechanical engineering, GCE, Salem-11	vrajnan@yahoo.co.in 9443440134	GATE awareness
11	Mr.D.Noorullah	Department of Metallurgical engineering, GCE, Salem-11	noorullahd@gmail.com 9842772437	Lecture on placement
12	Dr.A.M.Kalpana	Department of computer science and engineering, GCE, Salem-11	Kalpana.gce@gmail.com 9944826102	Awareness of cyber security
13	Dr.C.Rani	Department of computer science and engineering, GCE, Salem-11	Rani23508@gmail.com 9791638379	Features of 5G technology
14	Mr.D.Manibharathi	Department of electronics and communication engineering, GCE, Salem-11	deenamani@gmail.com 9487111543	8 ways to relish engineering education

**Sample/Reference for the activities organized under this metric for teachers, students, administrators, and other staff:**

15	Mr.S.Palanisamy	Department of electrical and electronics engineering, GCE, Salem-11	SPsamy@gmail.com	Industry 5.0
16	Mr.T.Iyyanar Mr.R. Rajamaanikam Mrs.V.S.Arutselvi Mr.P. Srinivaasan Mrs.S.Jeeva rani Mrs.R. Gauri, Mrs.C.Sasikala Mr.S.D.Sivaranjan Mrs.A.Aruna Mrs.K.Amutha Mrs.K.Maely Mr.D.R.Boopathi Mrs.V.Padmavathi Mrs.N.Rajammal Mr.N.Panneerselvam Mrs.R.Periammal Mr.M.Govindarajan Mrs.S.Indhirani	Sky Centre, Salem	sa.a99@vethathiri.edu.in 9344631163 9865394776 9952436625 9840938208 9952419729 9789459798	Improvement of Will Power, Mental frequency & Simplified Physical Exercise  Balancing Physical and Mental Power Science Behind Blessings, Benefits of Yoga  Meditation on Breathing Rejuvenation Of Body Cells, Intellectual Sharpness, Memory and Understanding  Relationship -Trust, Respect Goal setting / Gratitude Activation of Dormant Brain Cells, Honesty Manure of Six Temperaments  Cause and Effect System, Values and Ethics  Stress Management

*[Signature]*  
Course Coordinator (s)

*[Signature]* 9/19/19  
TEQIP Nodal Officer (Academic)

*[Signature]* 9/19/19  
TEQIP Nodal Officer (Finance)

*[Signature]* 17/9/19  
Principal

*[Signature]*  
HOD

*[Signature]* 9/19/19  
TEQIP Coordinator



**Sample/Reference for the activities organized under this metric for teachers, students, administrators, and other staff:**



Psychology for students

**Sample/Reference for Code of Conduct for students, teachers, governing body, and administration as approved by the competent authority:**

**RULES AND REGULATIONS FOR STUDENTS**

1. Exchange of greetings with the members of the staff in the college and hostel by saying "Vanakkam" or "Good Morning / afternoon / evening" is encouraged.
2. A minimum of 75% of attendance in subjects, tour and camps will be insisted upon for each semester individually.
3. Students must be punctual for each period.
4. Attendance for the college examination is compulsory and leave or absence from the examination will be permitted only on valid reasons.
5. Students should maintain good progress and conduct which are prerequisites for appearing for the University Examination.
6. Students should avail leave only with the prior permission from the Faculty Advisor. When leave is availed for unforeseen causes, a leave application must be submitted soon after the availing of the leave. Such application will be considered only on the production of a Medical Certificate from the College Doctor, or the applicant should produce evidence of the unforeseen cause. No student should write an application for leave on behalf of another student. Students who avail leave should furnish their address to the Principal and the Deputy Warden.
7. In case of serious illness and infectious diseases, students should report to the concerned Deputy Warden and the College Medical Officer for necessary action.
8. All male students are expected to wear pants and shirts neatly tucked in or bush shirts. The dress must be clean. Female students are expected to wear chudidhar with dupattas. Half sarees, skirts and frocks are not permitted. In the workshop, male students shall wear only shirts and trousers. Chappals worn in the workshop or in field work must be securely strapped at the heel. Female students will have to wear pants, shirts and shoes for the practical classes in the workshop, and for other laboratory classes they will have to wear overcoats. While playing games, shorts and vests or jerseys must be worn by male students.
9. Students will have to pay for breakage or losses in the laboratories and workshop.
10. Students should equip themselves with approved instrument boxes, text books, record note books and sheets, field books and note books which can be purchased from the Students' Co-operative stores or any other bookshop.
11. Usage of cellphones during the class hours is strictly prohibited. If found cellphones will be confiscated.

**Sample/Reference for Code of Conduct for students, teachers, governing body, and administration as approved by the competent authority:**



**Anti Ragging Policy Displayed @ Main gate**



**Sample/Reference for Code of Conduct for students, teachers, governing body, and administration as approved by the competent authority:**



प्रो. राजीव कुमार  
सदस्य सचिव  
Prof. Rajive Kumar  
Member Secretary



सत्यमेव जयते



आज़ादी का  
अमृत महोत्सव

अखिल भारतीय तकनीकी शिक्षा परिषद्  
(भारत सरकार का एक संवैधानिक निकाय)  
शिक्षा मंत्रालय, भारत सरकार  
नेशनल मंडेला मार्ग, वसंत कुर्ज, नई दिल्ली-110070  
दूरभाष : 011-29581399  
ई-मेल : [ms@aicte-india.org](mailto:ms@aicte-india.org)

ALL INDIA COUNCIL FOR TECHNICAL EDUCATION  
(A STATUTORY BODY OF THE GOVT. OF INDIA)  
Ministry of Education, Govt. of India  
Nelson Mandela Marg, Vasant Kunj, New Delhi-110070  
Phone : 011-29581399  
E-mail : [ms@aicte-india.org](mailto:ms@aicte-india.org)

F. No. 1-103/AICTE/PGRC/Anti Ragging/2023

Date: 13.07.2023

Dear Sir/Madam,

**Subject: Regarding Anti Ragging Day decided to be observed on 12<sup>th</sup> August, 2023 followed by Anti Ragging Week from 12<sup>th</sup> August to 18<sup>th</sup> August, 2023.**

In order to prevent ragging All India Council for Technical Education (AICTE) has framed All India Council for Technical Education (Prevention and Prohibition of Ragging in Technical Institution, Universities including Deemed to be Universities imparting technical education) Regulations, 2009. These Regulations are mandatory and all AICTE approved Institutions/universities are required to take necessary steps for its implementation in toto including the monitoring mechanism as per provisions prescribed in the above Regulations and ensure its strict compliance.

As a step further, it has been decided that from this year Anti Ragging Day would be observed on 12<sup>th</sup> August followed by Anti Ragging Week from 12<sup>th</sup> August to 18<sup>th</sup> August. This initiative is one of the tools of the Council in increasing awareness against ragging. It is further desired to adopt the following activities during the celebration of Anti Ragging Day/Week:

- i. Introduction Orientation Programme on Anti Ragging.
- ii. Conduct various competitions such as slogan & essay writing, poster making, and logo designing on Anti Ragging and distribute certificates/prizes to encourage the students/faculty/non-teaching staff to promote Anti Ragging.
- iii. Events like Anti-Ragging workshops, seminars and other creative avenues to spread the idea.
- iv. TVCs short films and documentary movies may be shown to students and faculty. (Available on UGC website i.e. [www.ugc.ac.in](http://www.ugc.ac.in) & [www.antiragging.in](http://www.antiragging.in)).

All AICTE approved Institutions/Universities are requested to share the details of the weeklong activities amongst students, faculty member and other stakeholders with a request for their active participation. Details of celebration/participation activities may please be shared on the website i.e. [www.antiragging.in](http://www.antiragging.in).

Yours faithfully,

(Prof. Rajive Kumar)  
Member Secretary

To  
The Principal/Director of all AICTE approved Technical Institutions/Universities

Copy to:

The Secretary, University Grants Commission, New Delhi

**Sample/Reference for Handbooks, manuals and brochures on human values and professional ethics**

***Courses offered on Human values and Professional Ethics to students.***

***List of courses for Human Values, Gender and Professional Ethics***

Si.No.	Subject Code	Name	Category	Department	Regulation
1.	18MEOE05	Professional Ethics and Human Values	Open elective	Mechanical Engineering	2018
2.	18MEOE03	Total Quality Management	Open elective	Mechanical Engineering	2018
3.	18MEOE04	Principles of Management	Open elective	Mechanical Engineering	2018
4.	18MC301	Indian Constitution	Mandatory Course	All Department	2018
5.	18MC101	Induction Program	Mandatory Course	Science and Humanities	2018
6.	22HS21	Universal Human Values	Humanities and Social Science	Science and Humanities	2022

## Sample/Reference for Handbooks, manuals and brochures on human values and professional ethics

<b>18MEOE05</b>	<b>PROFESSIONAL ETHICS AND HUMAN VALUES</b>	<b>L</b>	<b>T</b>	<b>P</b>	<b>C</b>
		3	0	0	3
<b>Course Objectives:</b>					
1. To create awareness on Engineering Ethics and providing basic knowledge about engineering Ethics, Variety of moral issues and Professional Ideals.					
2. To provide basic familiarity about Engineers as responsible Experimenters, Codes of Ethics, Industrial Standards.					
3. To inculcate knowledge and exposure on Safety and Risk, Risk Benefit Analysis.					
<b>UNIT I HUMAN VALUES</b>					<b>9 + 0</b>
Morals, Values and Ethics - Integrity - Work Ethic - Service Learning - Civic Virtue - Respect for Others - Living Peacefully - caring - Sharing - Honesty - Courage - Valuing Time - Co-operation - Commitment - Empathy - Self-Confidence - Character - Spirituality.					
<b>UNIT II ENGINEERING ETHICS</b>					<b>9 + 0</b>
Senses of 'Engineering Ethics' - variety of moral issued - types of inquiry - moral dilemmas - moral autonomy - Kohlberg's theory - Gilligan's theory - consensus and controversy - Models of Professional Roles - theories about right action - Self-interest- customs and religion - uses of ethical theories.					
<b>UNIT III ENGINEERING AS SOCIAL EXPERIMENTATION</b>					<b>9 + 0</b>
Engineering as experimentation - engineers as responsible experimenters - codes of ethics - a balanced outlook on law - the challenger case study.					
<b>UNIT IV SAFETY, RESPONSIBILITIES AND RIGHTS</b>					<b>9 + 0</b>
Safety and risk - assessment of safety and risk - risk benefit analysis and reducing risk - the three mile island and Chernobyl case studies. Collegiality and loyalty - respect for authority - collective bargaining - confidentiality - conflicts of interest - occupational crime - professional rights - employee rights - Intellectual Property Rights (IPR) - discrimination.					
<b>UNIT V GLOBAL ISSUES</b>					<b>9 + 0</b>
Multinational corporations - Environmental ethics - computer ethics - weapons development - engineers as managers consulting engineers-engineers as expert witnesses and advisors -moral leadership-sample code of Ethics like ASME,ASCE, IEEE, Institution of Engineers (India), Indian Institute of Materials Management, Institution of electronics and telecommunication engineers (IETE),India.					
					<b>Total (45+0) = 45 Periods</b>
<b>Course Outcomes:</b>					
Upon completion of this course, the students will be able to:					
CO1 : understand the importance of ethics and values in life and society.					
CO2 : understood the core values that shape the ethical behavior of an engineer.					
CO3 : exposed awareness on professional ethics and human values.					
<b>Text Books:</b>					
1. Mike Martin and Roland Schinzinger, "Ethics in Engineering", McGraw-Hill, New York 2005.					
2. Govindarajan M, Natarajan S, Senthil Kumar V. S, "Engineering Ethics", Prentice Hall of India, New Delhi, 2004.					
<b>Reference Books:</b>					
1. Tripathi A N, "Human values", New Age international Pvt. Ltd., New Delhi, 2002.					
2. Charles D. Fleddermann, "Engineering Ethics", Pearson Education / Prentice Hall, New Jersey, 2004.					
3. Charles E Harris, Michael S. Protchard and Michael J Rabins, "Engineering Ethics - Concepts and Cases", Wadsworth Thompson Learning, United States, 2000.					
4. John R Boatright, "Ethics and the Conduct of Business", Pearson Education, New Delhi, 2003.					