Government College of Engineering, Salem- 11

(An Autonomous Institution affiliated to Anna University, Chennai)

SELF-STUDY REPORT

CRITERION 6

6.2.2 Institution implements e-governance in its operations

(Submitted to National Assessment and Accreditation Council)

Self Declaration

This is to certify that the supporting documents for this metric exceed the 5MB upload limit. Therefore, links to sample documents and some samples are provided in the following pages. Any/all Supporting documents will be provided, if required. All links, documents and images are verified and authenticated.

5/2/24

IQAC – Chairperson

Internal Quality Assurance Cell
Govt. College of Engineering
Salem - 636 011.

6.2.2 Institution implements e-governance in its operations.

6.2.2.1 e-governance is implemented covering the following areas of operations:

Administration:

- Student certificate verification is conducted online.
- Institute and hostel fees are paid electronically.
- Grievances from both faculty and students are received via email through the grievance redressal committee.

Finance and Accounts:

- Expenses are covered by block grant funds as a Government Autonomous Institution.
- All financial transactions are carried out digitally.
- Purchases are made exclusively through e-procurement portals such as the state Government e-portal, GEM portal, and ELCOT.
- Account-related documents are stored in electronic format.
- Government Provident Fund (GPF) and Contributory Pension Scheme (CPS) amounts for staff members are credited online.

Student Admission and Support:

- Student admission process is carried on by TNEA every year using their dedicated software.
- Gathering of student data, registration of courses, and their entry into the Examination Management System
- Students' Scholarship is maintained using National Scholarship portal.
- Students have access to current and previous regulations for their academic activities in web site.
- Essential forms for students, including Bonafide certificate requests, No dues formats, and Discontinuation request forms, are accessible on the college website.
- Regular updates and announcements for students are posted on the website.
- The digital records of attendance and CIA marks are subsequently transferred to the result processing system for further action.

Examination:

- Examination fees are paid online within the stipulated timeframe.

- Dispatching of valuation orders by the Controller of Examinations.

- Entry of marks into the Examination Management System after valuation.

- Preparation of preliminary results in the Examination Management System.

- Finalization of results after moderation.

- Generation and distribution of individual and consolidated mark sheets to students.

- Publishing the examination timetable on the institution's website.

- Announcing results on the institution's website following approval by the result-passing board.

- During the pandemic, final year exams were conducted remotely.

- Students were administered multiple-choice questions (MCQs) using ICT tools, with faculty proctoring the exam.

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Areas of e-governance	Name of the vendor with contact details	Year of implementation	Link to relevant website/ document
Administration (Tuition fees and Hostel fees)	SBI collect	2017	**https://www.onlinesbi.sbi/sbicollect/payment/filemodeforonecategory.htm**
Finance and Accounts	Directorate of Technical Education, Tamil Nadu, Chennai	2018 (E-Procurement)	**https://tntenders.gov.in** **https://gem.gov.in/**
Student Admission and Support (Student scholarship)	Directorate of Technical Education, Tamil Nadu, Chennai	2019 (TNEA)	**https://www.tneaonline.org/**
	National Informatics Centre (NIC)	2022	**http://escholarship.tn.gov.in/** **https://scholarships.gov.in/**
Examination Fees	Directorate of Technical Education, Tamil Nadu, Chennai	2019 (TNEA)	**https://gcesalem.edu.in/exam-fees**

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