



INTERNAL QUALITY ASSURANCE CELL (IQAC)
Government College of Engineering, Salem – 636 011
(An Autonomous Institution, Affiliated to Anna University, Chennai)
Ph: 0427-2346102/57, E-mail: iqacgces@gmail.com, gcesalem.edu@gmail.com

Minutes of Meeting

Venue: IQAC Conference Hall

Date: 01.02.2024

The IQAC meeting held on 01.02.2024 at 03.00pm.

Agenda:

1. Follow-up action of previous meeting held on 20.12.2023
2. Status of IIQA for NAAC cycle 2
3. Preparedness review for SSR Submission

The Principal welcomed the IQAC members present in the meeting and discussed the above agenda points. The following members were present during the meeting.

IQAC Members:

Sl. No	Name of Faculty	Chairperson/Members
1	Dr.R.Vijayan, Principal	Chairperson
2	Dr.S.Sivalakshmi, Associate Professor/Mechanical	IQAC – Coordinator
3	Prof.P.Deepthi, Assistant Professor/ECE	Co-coordinator
4	Dr.P.Anitha, Assistant Professor/Chemistry	Member
5	Dr.P.Tharani, Assistant Professor/CSE	Member
6	Dr.D.Amali, Assistant Professor/ Civil	Member
7	Dr.S.Dhanalakshmi, Assistant Professor/ Metallurgy	Member
8	Prof.K.Uma, Assistant Professor/ Mechanical	Member
9	Dr.I.Kalphana, Assistant Professor/ECE	Member
10	Dr.A.Ramachandran, Assistant Professor/Chemistry	Member
11	Dr.P.Marudhupandi, Associate Professor / EEE	Member
12	Mr.R.Murugan, PA to Principal	Member (Administration)

Department Coordinators:

1. Prof.K.Manimala, AP/CSE



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2. Dr.D.Lavanya, AP/ Mechanical
3. Dr.N.K.Vivekanandhan, AP/English
4. Prof.R.Vinothbabu, Ap/Metallurgy
5. Prof.M.Raffikbasha, AP/Civil

The following members were absent

Internal Members

1. Dr.T.R.Sumitra, AP/EEE
2. Prof.K.Jayanthi, AP/ECE

Action Taken Report:

The minutes of the previous meeting held on 20.12.2023 was confirmed. It is informed that AQAR has been submitted for 2022-2023 and IIQA for Cycle 2 has also been submitted on 24.01.2024 and approved by NAAC on 30.01.2024.

The faculty members completed their registration in Vidwan Portal Database. This is now updated in the college website. The research data of all the faculty members and department can be assessed through IRINS that has also been linked with college website.

Preparedness review for SSR Submission:

The points discussed are as follows:

As IIQA has been approved and the deadline for the submission of SSR of cycle 2 is on 14.03.2024, the Principal has requested all IQAC members to present the status of data collection for their respective criterion.

The IQAC coordinator reported that the Vision and Mission of the institution, presented during the mock visit, have been reviewed by experts from Anna University, Dr.R.Gunasekaran, Professor/Anna University IQAC Director and Dr.A.Kaviyarasu, AP/Deputy Director.

Criterion 1 faculty in-charge informed that supporting documents for the metric 1.3.3 are yet to be collected. Qualitative metrics for this criterion were presented and suggestions were given by the Principal and HODs.

IQAC coordinator requested all department coordinators to collect and submit the documents of Overall PO/PSO attainment for batches 2018-2022 and 2019-2023 in IQAC office, as these data is to be included in metric 2.6.1. Qualitative metrics for this criterion were presented and suggestions for metric 2.3.1 were given by the Principal.



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Criterion 3 faculty in-charge presented the recommendations given by the Dr.R.Gunasekaran, Professor/Anna University IQAC Director and Dr.A.Kaviyarasu, AP/Deputy Director for Qualitative Metrics and this was approved by the Principal.

Criterion 4 faculty in-charge informed that almost all data completion related to this has been done.

Qualitative metrics for criterion 5 were presented and suggestions were given by the Principal.

IQAC coordinator discussed Strategic plan 2023-2027 including criterion 6. The suggestions were given by the Principal and all HODs.

IQAC Coordinator informed that In Criterion 7, recommendations given by Dr.A.Kaviyarasu, AP/Deputy Director for metric 7.1.1., 7.1.2, 7.1.3, 7.1.9, 7.2. and 7.3 were discussed and incorporated in it. Suggestions given by them for Best Practices of the Institution and Institutional Distinctiveness were also presented and approved by the Principal.

The IQAC coordinator requested that department coordinators ensure that students, who will be randomly selected by NAAC for the Student Satisfaction Survey (SSS) and receive it via e-mail, complete the survey before it closes. The IQAC coordinator also informed that SSS posters have been placed at various locations across the campus, including boys' and girls' hostels, to raise awareness about the survey.


1/2/24
IQAC Chairperson

